

**WALLINGFORD TOWN COUNCIL**

MINUTES

of the

Planning Committee Meeting held in the Town Hall, Wallingford on  
Monday 8<sup>th</sup> July 2019

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PRESENT

Councillors Cattermole, Hughes, Kidley, and Whelan

Chairman, Councillor Wilder

Officer in Attendance, Mrs Barbara Atkins

**Meeting Commenced at 1903 Hours**

**115. APOLOGIES**

Apologies were received from Councillors Lester, Dolton, McGregor and The Mayor.

**116. ADMISSION OF THE PUBLIC**

There were no admissions of the public.

**117. DECLARATION OF INTERESTS**

Information for each Member was available at the meeting.

There were no declarations of interest.

**118. PUBLIC PARTICIPATION - NOTIFIED AND IMPROMPTU (15 MINUTES IN TOTAL)**

i) **Mr Henry Venners (JPPC) Chartered Town Planner – Ex Portcullis Club Site** – Mr Venners reported that the planning application regarding demolishing the ex-Portcullis Club Site which included car parking had on the District Council's Officer's recommendation been refused because of the loss of historic buildings. Mr Venners stated that he did not believe that the original planning application which currently was in abeyance should be pursued through appeal but a new conservation scheme should be considered. The site needs a new future, the first scheme had a surprising amount of support but they hoped to address some of the concerns by adding servicing provision, that is, a loading bay set back to allow just enough room for a larger vehicle and a pedestrian footway but there would be no car parking

included. Councillor Hughes asked how they would prevent people parking in the loading bay area? Mr Venners indicated that this would be a highways matter.

ii) **Sue Hendrie – Local Resident** – Miss Hendrie thanked Mr Venners for coming to the meeting to describe future plans and stated that she hoped that the community could be involved in the plans for this historic area. Miss Hendrie had concerns over losing the façade of this historic building and she questioned the need for a loading bay. Miss Hendrie stated that she thought that people could pull into Church Lane, Centre 70 or even Goldsmith Lane car park to off load deliveries. The refuse truck collects rubbish at 7am and can do so even earlier so that is not a problem. In fact Miss Hendrie believes that the loading bay could cause confusion. The paths across the Kinecroft are used by pedestrians so it is quite a busy area and if vehicles are pulling into the loading bay this could be dangerous to pedestrians. Miss Hendrie finally stated that she would welcome a conservation scheme and was keen to be involved and see the site redeveloped.

Councillor Kidley commented that people should not be using Centre 70 as a public car park and that Centre 70 were working to stop this being the case.

Mr Venners and Miss Hendrie were thanked for their participation.

#### **119. PLANNING MINUTES**

**It was Proposed by Councillor Whelan, Seconded by Councillor Kidley and**

**RESOLVED: THAT** the Minutes of the Planning meeting held on the 24<sup>th</sup> June 2019 as set out on pages 41 - 45 of the Minute Book be signed as a correct record.

#### **120. EX PORTCULLIS CLUB SITE**

Members discussed the proposals for the Ex Portcullis Club Site. Councillor Kidley opened the discussion by stating that the Portcullis Club is falling down, lead has been taken and he stated that something needs to be done and he would like to see some development. Councillor Whelan expressed her concern regarding new proposals that did not include parking and asked if there was anywhere else that people could park? Councillor Wilder stated he preferred the last scheme with parking which the District Council had refused. Members concluded that any new conservation scheme needs to address the parking problems and that they would wait to see the planning application.

#### **121. PLANNING APPLICATIONS**

**Note: When deciding upon whether to recommend approval or refusal of a planning application classified as “other”, members should, if they feel strongly about their recommendation, request that the application be called in by the District Council Ward Member in order that it may be referred to the District Council’s planning committee.**

(i) Application Reference: [P19/S1517/A](#) ( Cllr Dolton)

Type: Other (Advertisement)

Proposal: Signage.

Address: 1 St Martins Street

The Chairman read out Councillor Dolton's comments regarding this application.

**Comment:** Members considered this application and resolved that although they could not tell how illuminated the signs were from the plans they had **no objections to this application providing both the Conservation and Highways officers were happy with the application.**

(ii) Application Reference: [P19/S1952/HH](#) ( Cllr Hughes)

Type: Other (Householder)

Proposal: Proposed single storey rear extension and minor internal remodelling. Single storey Garden Office/Workshop.

Address: 10 St Johns Terrace, St Johns Road

Councillor Hughes gave his recommendations to the committee.

**Comment:** Members considered this application and resolved that they had **no objections to this planning application.**

## **122. DECISION NOTICES RECEIVED FROM SOUTH OXFORDSHIRE DISTRICT COUNCIL**

i) Application Number: [P18/S3704/FUL](#)

Site Location: Wallingford Community Hospital, Reading Road

WTC response: No Objections

Decision: Planning Permission - **Noted**

ii) Application Number: [P19/S0931/HH](#)

Site Location: 7 St Rumbolds Road

WTC response: No Objections- **Noted**

Decision: Planning Permission

iii) Application Number: [P19/S0984/FUL](#)

Site Location: Wyndham House, Lester Way

WTC response: No Objections

Decision: Planning Permission - **Noted**

iv) Application Number: [P19/S1384/HH](#)

Site Location: The Elms, 16 Castle Street

WTC response: Fully Supports

Decision: Planning Permission - **Noted**

v) Application Number: [P19/S1613/HH](#)

Site Location: 66 Wantage Road  
WTC response: Fully Supports  
Decision: Planning Permission - **Noted**

### **123. PLANNING APPLICATIONS TO BE NOTED BY COUNCILLORS**

(i) Application Reference: [P19/S1589/PDH](#)

Type: Other (PD Householder)

Proposal: Single storey rear extension:

Address: 41 Windsor Drive - **Noted**

### **124. 11-12 ST MARTIN'S STREET – BEEHCROFT DEVELOPMENT**

i) Beechcroft wish to close the access to the car park by Care Cleaners (see attached plan). **Members discussed and concluded No Objection but condition of Clear Signage to be erected by Beechcroft's contractors indicating access closed with pointers to alternative route.**

ii) Beechcroft's plan regarding hoarding during demolition to be discussed (see attached plan). Staff parking area will be maintained.

**Members discussed and concluded No Objection but condition that Wallingford Town Council's staff parking area to be maintained throughout demolition and rebuilding works.**

iii) Party Structure Notice: Members to resolve their decision regarding the Party Structure Notice (see attached documentation).

**Members discussed and concluded No Objection but Option B to use Robin Goddard as the agreed surveyor.**

iv) Schedule of conditions for 10 St Martins Street and external areas. (document attached for information)

**Noted by Members**

### **125. TIME TABLE OF MEETINGS**

Members briefly discussed and concluded that they would defer this discussion until all members of the planning committee are able to discuss and recommend whether or not to change the planning meetings to one in three.

### **126. FUTURE AGENDA ITEMS**

**To review new planning consultation procedures (August) and Change of meetings to one in three.**