



Wallingford Town Council

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2019-05-30 F & P first inclu ex audit

24th May 2019

To: All Members of the Finance and Properties Committee – Councillors Beatty, Cattermole, Dolton; McGregor, Whelan and Wilder and the Mayor Councillor Upcraft

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street, Wallingford, on **THURSDAY 30th MAY 2019 AT 7PM** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. ELECTION OF CHAIRMAN

To elect a chairman for the 2019/2020 Municipal Year.

Resolution required

2. APOLOGIES

Apologies will be received. Councillors Dolton and Upcraft.

3. ADMISSION OF THE PUBLIC

Members to consider and resolve those Agenda items for admission of the public.

Agenda Items 7iii) Aged Debtors, 12 Castle Lodge and 13 Market Place.

4. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right

to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

5. TERMS OF REFERENCE

To review and accept the terms of reference for this committee.

6. MINUTES

To sign as a correct record the Minutes of the Finance and Properties Meeting held on the 1st April 2019 set out on pages 264 - 268 of the Minute Book, copy previously circulated to members.

Resolution required

7. THE RESPONSIBLE FINANCE OFFICER'S REPORTS

i) Bills Schedules for January 2019, February 2019 and March 2019.

Resolution required

ii) Quarter 4 Accounts

Resolution required

iii) Aged Debtors (**CONFIDENTIAL**)

8. EXTERNAL AUDITOR REQUIREMENTS

a) Internal Audit

i) To Receive The Internal Auditors report dated the 22nd May 2019.

ii) To Review the Effectiveness of the Internal Audit.

iii) To discuss and action any recommendations of the Internal Audit

RECOMMENDATIONS REQUIRED

b) To Receive and Approve the Unaudited Accounts for the 2018/2019 Financial Year

The Responsible Finance Officer to seek approval for The Mayor and The Town Clerk to sign the accounts:

i) Section 1 Annual Governance Statement 2018/2019

ii) Section 2 Accounting Statements 2018/2019

RECOMMENDATIONS REQUIRED

9. GRANTS ALLOCATION FOR 2019/2020

The Responsible Finance Officer to advise Members of the allocation available for this financial year and the amount awarded to date.

10. CIL MONEY RECEIVED

The Town Clerk to appraise Members.

11. BOATHOUSE INSPECTION

The Town Clerk to appraise Members.

12. CASTLE LODGE (CONFIDENTIAL)

The Town Clerk to appraise Members.

13. MARKET PLACE (CONFIDENTIAL)

The Town Clerk to appraise Members.

14. FUTURE AGENDA ITEMS

Distribution: Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON TUESDAY 28TH MAY 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.