



Wallingford Town Council

9 St Martin's Street
Wallingford
Oxfordshire
OX10 0AL

Tel: 01491 835373
Email: seniorofficer@wallingfordtowncouncil.gov.uk
Web: www.wallingford.co.uk

2019-02-04 F & P ba

22nd January 2019

To: All Members of the Finance and Properties Committee – Councillors Beatty, Dolton; Lloyd; Norton, Stead, Titchener, Wilder, Whelan and the Mayor Councillor Upcraft

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street on **4th February 2019 at 7pm** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. APOLOGIES

Apologies will be received.

2. ADMISSION OF THE PUBLIC

Members to consider and resolve those Agenda items for admission of the public.

- Agenda Item 20 i) Aged Debtors
 ii) 8c Castle Street Lease

3. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

5. MINUTES

To sign as a correct record the Minutes of the Finance and Properties Meeting held on the 19th November 2018 as set out on pages 159 - 161 of the Minute Book, copy previously circulated to members. **Resolution required**

6. GRANT APPLICATIONS

To consider any grant applications. Summary of previously awarded grants attached.

7. RESPONSIBLE FINANCE OFFICER'S REPORTS

a) Bill Schedules for September, October, November and December 2018.

b) Quarter 3 Accounts – 31st December 2018

c) Regal Costs: Discussion regarding allocation of costs.

8. TELEPHONE CONTRACT

The Town Clerk/Responsible Finance Officer to appraise Members.

9. INSURANCE REVIEW/RENEWAL

The Town Clerk/Responsible Finance Officer to appraise Members.

10. BULL CROFT LODGE

The Town Clerk to appraise Members in respect of reports regarding the damp in the property. Members to agree on which quotation to accept and progress.

11. BULL CROFT RECREATION ROOMS

a) **Tenants** - The Mayor and The Town Clerk to appraise Members regarding the tenants of the Recreation Rooms.

b) **Demolition of the Recreation Rooms** – The Town Clerk to appraise Members that pre-application advice has been sought from both The District Council and Historic England.

12. WALLINGFORD CASTLE MOTTE

The Town Clerk to appraise Members of the report received from Historic England. Report attached.

13. WALL SURROUNDING THE PARK'S DEPOT

The Town Clerk to appraise Members of the structural report received for the boundary wall at the park's depot. Report attached.

14. THE TOWN HALL

The Town Clerk to appraise Members in respect of the pre-application advice that has been received from the District Council's Planning and Conservation Officers.

15. 8A CASTLE STREET VENTILATION

Email and Report attached. Members to discuss.

16. TOWN COUNCIL OFFICES – 9 ST MARTIN'S STREET

a) Water Leak

b) General state of building

17. 1b ST MARTIN'S STREET

The Responsible Finance Officer to request Council permission to sign and seal the renewal lease. Recommendation required.

18. GENERAL PROPERTY UPDATE

The Town Clerk to report.

19. FUTURE AGENDA ITEMS

Adoption of Telephone Boxes
Community building on the parks yard
Draft Income and Strategy and Income Policy
Spreading Treasury Stock
Grants, as required
External Audit Recommendations

20. CONFIDENTIAL

- i) Aged Debtors
- ii) 8c Castle Street Lease

Distribution: Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 1ST FEBRUARY 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED. [NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.](#)