



Wallingford Town Council

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2019-12-16 F & P

11th December 2019

To: All Members of the Finance and Properties Committee – Councillors Beatty, Beauchamp, Cattermole, Dolton, Keats-Rohan, McGregor, Whelan and Wilder and the Mayor Councillor Upcraft

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the **Committee Room, 9 St Martin's Street, Wallingford**, on **Monday 16th December 2019 at 7pm** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

AGENDA

1. **APOLOGIES**

2. **ADMISSION OF THE PUBLIC**

Members to consider and resolve those Agenda items for admission of the public.

Agenda item 10 Confidential Minutes of 6th November 2019 as set out on page 153 of the Minute Book.

3. **DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. **PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)**

5. **VARIANCE OF ORDER OF BUSINESS**

6. **MINUTES**

To sign as a correct record the Minutes of the Finance and Properties Meeting held on the 6th November set out on pages 149-152 of the Minute Book, copy previously circulated to members.

Resolution required

7. **RESERVES**

The Responsible Finance Officer to report on Capital Reserve and the Regal spend and General Reserves available.

8. **TO REVIEW THE TOWN COUNCIL'S CHARGES**

The Responsible Financial Officer.

Recommendation Required.

9. **DRAFT ESTIMATES**

Members to receive the draft estimates/budget for 2020/2021. Members to make **recommendations** to Full Council. The Town Clerk.

10. **TO APPROVE THE CONFIDENTIAL MINUTES**

To sign as a correct record the Confidential Minutes of the Finance and Properties Meeting held on the 6th November set out on page 153 of the Minute Book, copy previously circulated to members.

Resolution required

11. **FUTURE AGENDA ITEMS**

Moorings

Distribution: Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON MONDAY 4TH NOV