



Wallingford Town Council

9 St Martin's Street
Wallingford
Oxfordshire
OX10 0AL

Tel: 01491 835373

Email: seniorofficer@wallingfordtowncouncil.gov.uk

Web: www.wallingford.co.uk

2019-09-23 ba

18th September 2019

To: All Members of the Tourism and Economic Development Committee – Councillors Beatty; Davies; Hughes; McGregor; Prunier; Sinkinson and Wilder and The Mayor, Councillor Lee Upcraft; Mrs Claire Blacker, The Market Town Co-Ordinator and Mrs Sue Ross of The Town Information Centre.

Dear Member,

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee which is being held in the **Committee Room, 9 St Martin's Street** Wallingford, on Monday 23rd September 2019 at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

AGENDA

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

Members to consider and resolve those agenda items for admission of the public.

3. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

5. VARIANCE OF ORDER OF BUSINESS

6. MINUTES

To sign as a correct record the Minutes of the Tourism and Economic Development Committee meeting held on the 12th August 2019 as set out on pages 83 to 88 of the Minute Book, copies distributed to Councillors.

7. UPDATE FROM CLAIRE BLACKER, MARKET TOWN CO-ORDINATOR

Mrs Blacker will report on the following:

- i) Wallingford's Economic Action Plan. Copy of Plan to follow.
- ii) Social Media and Facebook Metrics.
- iii) Future High Street Fund and District Councillors.

8. REPORT FROM THE TOWN INFORMATION CENTRE

Mrs Ross sent her apologies for not attending the meeting. Town Information Centre's Report is attached. Members have the opportunity to discuss the report.

9. BIG LITTLE SHOP

Members to receive an update from Councillor Beatty and The Market Town Co-Ordinator.

10. AGATHA CHRISTIE STATUE

Members to receive an update from Councillor Beatty and The Market Town Co-Ordinator.

11. ENDORSEMENTS BY WALLINGFORD TOWN COUNCIL FOR OUTSIDE EVENTS

The Town Clerk to lead a discussion.

12. NASIO TRUST

The Town Clerk to appraise Councillors of the event which took place this month for the first time.

13. CHRISTMAS SHOPPING DAYS AND FREE PARKING

Members to discuss and decide which day of the week they would like as Christmas shopping free parking. The District Council is offering 3 this year, last year it was a Thursday.

14. EVENTS

- Review of Recent Events:
 - BunkFest - 31st August 2nd September
 - Agatha Christie Weekend – 6th to 8th September

- Future Main Events:
 - Michaelmas Fair – 27th to 29th September
 - Fireworks – 3rd November
 - Christmas Festival – 2nd December
 - Town Carols – 12th December
- Any Suggestions for future events.

15. FUTURE AGENDA ITEMS

Members to recommend items for future Agendas.

Distribution: Town Information Centre; Wallingford in Business and Notice boards.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 20TH SEPTEMBER 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.