



Wallingford Town Council

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6th March 2019

2019-03-11 Council-Mayor Election-ba

To: All Members of Council

Dear Councillor,

You are hereby summoned to attend a meeting of Full Council **on the Monday 11th March 2019 at 7p.m in THE TOWN HALL, WALLINGFORD** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

Before the start of the meeting and the formal business of the agenda is transacted, there will be a period of quiet reflection led by The Mayor

A G E N D A

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.

Agenda Item 18 – Neighbourhood Plan expenses

Agenda Item 19 - Councillors to consider an engrossment for a key member of the community.

Agenda Item 20 - Lease for 8c Castle Street

3. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

Mr Derrick Hoare – Wallingford Partnership Ltd

5. MAYOR’S COMMUNICATIONS

i) Town Hall – Heritage Open Days on Thursday 14 March 2.00-4.00pm, Saturday 16 March 10.30 – 12.30pm, Thursday 28 March 2.00-4.00pm – Town Information Staff are running these and Suzanne has already run two and has had very positive feedback from the people that have attended.

ii) Town Hall Event – Thank you letter

iii) Annual Town Meeting Feedback

6. MINUTES

To sign as a correct record the Minutes of the Meeting of Council held on the 11th February 2019 as set out on pages 221 - 231 of the Minute Book.

7. TO ADOPT THE FOLLOWING MINUTES

To adopt the minutes of the following committee meeting held in 2018 and 2019, copies previously signed as a correct record and circulated to Councillors:

Tourism and Economic Development	05.11.2018	Pages 143-146
Planning	14.01.2019	200-204
Planning	28.01.2019	211-214
Planning	11.03.2019	232-244

8. ELECTIONS FOR COUNCILLORS – CRITERIA FOR CANDIDATES

The Mayor and Councillors to see link www.electoralcommission.org.uk

9. COUNCILLORS – CODE OF CONDUCT

Councillor Kidley

10. PARKS AGREEMENT

Councillors to resolve to adopt the revised Parks Agreement (attached).

11. HEALTH AND SAFETY

Ellis Whittam (Consultants) report attached. Councillors to note the report and in particular Section C in the summary. The Town Clerk.

12. COUNCIL TO AGREE TO SIGN AND SEAL THE ADP CONTRACT

Councillors to resolve that the Town Clerk has permission to use the Council Seal, if required, on the contracts necessary to reach RIBA Stage 3 on the Regal (as agreed at last Full Council Meeting Minute 528(ii)).

13. CASTLE YARD PARKING

Councillors Cripps and McGregor to lead a discussion.

14. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

i) Councillors to receive Councillor Whelan's notes on the River Users meeting held on the 28th February 2019.

ii) Councillors to recommend and resolve a new representative for the Walter Bigg Trust.

15. WALLINGFORD SPORTS CLUB – LICENCE APPLICATION AMENDMENT

Councillors to re-consider the recommendation made by the planning committee. See attached.

16. NEIGHBOURHOOD PLAN

Councillor Norton to give a progress report.

17. NEW MAYOR FOR THE 2019/2020 MUNICIPAL YEAR

Councillors to elect a Mayor for the 2019/2020 Municipal Year.

18. NEIGHBOURHOOD PLAN EXPENSES

i) Salary for Neighbourhood Plan Consultant in 2018/2019 Municipal Year

ii) Payments to Key Members Working on the Plan.

19. COUNCILLORS TO CONSIDER AN ENGROSSMENT FOR A KEY MEMBER OF THE COMMUNITY

The Mayor.

20. LEASE FOR 8C CASTLE STREET

Councillors to approve that The Town Clerk the signs and seals the lease for 8c Castle Street

21. FUTURE AGENDA ITEMS

<u>Committee</u>	<u>Lead</u>	<u>Anticipated Agenda</u>
Council County/District Councillors Site B and Infrastructure Sand and Gravel Site E and Infrastructure Promoting the Town Hall Telephone Boxes – Use of Air Quality	Suzanne Symons	Rolling Rolling Rolling Rolling
Parks Castle Ruins		
Tourism Use of the Town Hall for Events and refreshments that could be provided Agatha Christie		

Finance Investment Policy Community building on the parks yard Draft Income/Strategy Policy Spreading Treasury Stock Grants, as required Investment into Allotments		
Personnel Health and Safety Training Requirements and Training completed by staff		
Planning		
Working Party Updates Neighbourhood Plan Civic & Ceremonial Bull Croft Trust Communications Regal Town Hall	The Mayor Cllr Baroni The Mayor The Mayor Cllrs Dolton/Wilder	

Distribution: District and County Councillors; The Mayor’s Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 35373 BY 10A.M. ON FRIDAY 8TH MARCH 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.