



Wallingford Town Council

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2019-06-26 Parks /tc

26<sup>th</sup> June 2019

**To All Members of the Parks, Gardens, Allotments and Open Spaces Committee –  
Councillors, Davidson, Davies, Kidley, Lester, McGregor, Prunier, Rennie, Sinkinson, The  
Mayor, Councillor L. Upcraft and the Parks Foreman, Bryan Gilbey**

Dear Councillor,

You are hereby summoned to attend a meeting of the Parks, Gardens, Allotments and Open Spaces which is being held in the **Main Chamber of the Town Hall, Market Place**, Wallingford, on Monday 1<sup>st</sup> July 2019, for the transaction of business as set out on the agenda below.

Yours sincerely,

PP Town Clerk

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**A G E N D A**

**1. ELECTION OF CHAIRMAN**

To elect a chairman for the 2019/2020 Municipal Year.

**2. APOLOGIES**

Apologies for absence will be received

**3. DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

4. **ADMISSION OF THE PUBLIC**

To consider whether members of the public should be excluded from the meeting.

5. **PUBLIC PARTICIPATION - NOTIFIED AND IMPROMPTU (15 MINUTES IN TOTAL)**

To be notified to The Town Clerk by 10am on Friday 28<sup>th</sup> June 2019.

**Vicki Baker** – Radnor Road update

**Ceri Groves** – Wallingford Wildlife Group

6. **PARKS, GARDENS, ALLOTMENTS AND OPEN SPACES MINUTES**

To sign as a correct record the Minutes of the Parks, Gardens, Allotments and Open Spaces Meeting held on the 15<sup>th</sup> April 2019, as set out on pages 290-296

7. **WELCOME TO NEW COUNCILLORS**

**Chair to give an overview of the open spaces and Council responsibilities.**

**Mrs Collins to give a brief guide on how bookings are made, the Town's responsibilities and expectations for events.**

8. **ALLOTMENTS**

a. **Waiting list** - An update from the Allotment Officer

b. **Allotment Trophy** – Set a date for judging, WAGS show is 14<sup>th</sup> September.

9. **PARKS STAFF**

a. **Update from the Parks Foreman** with regard to his work and his team.

10. **KINECROFT**

a. **Charges revisited – Minute 487b) (ii)/01/2019, 694(a)/04/2019** update on charges by other local towns

b. **Michaelmas Fair** – Request to pull on Sunday 22<sup>nd</sup> rather than Monday 23<sup>rd</sup>.

**To note forthcoming events on the Kinecroft**

Wallingford Festival of Cycling, 14<sup>th</sup> July

Bunkfest, 30<sup>th</sup> August to 1<sup>st</sup> September

Michaelmas Fair, 26<sup>th</sup> – 28<sup>th</sup> September

11. **BULLCROFT**

a. **Councillor Upcraft to give an update**

## 12. CASTLE GARDENS

- a. **Request for Memorial Bench** – Request received by a family member of the late Mr Jim Spence to have a memorial bench. There is a bench which needs replacing in the gardens as an option.
- b. **Pond – Minutes 167/07/2016, 29/9/2016, 483a/1/2019 & 696(d)/4/2019**  
Discuss future options.
- c. **Band Concerts** – Request for volunteers.
- d. **Flowers - Minute 696(f)/4/2019**, Councillor Upcraft to give an update on colour scheme.

### **To note forthcoming events in Castle Gardens –**

Band concerts on the 14<sup>th</sup> July and 11<sup>th</sup> August 2019.

## 13. OPEN SPACES

- a. **Earth trust** – Councillor Sinkinson to update on his involvement with the Earth trust.

### **To note forthcoming events in Open Spaces –**

Bunkfest, 30<sup>th</sup> August to 1<sup>st</sup> September

## 14. MOORINGS

- a. **Fees** – A number of complaints have been received with regard to the increase from £7 in 2018 to £10 in 2019, discuss the fees.

## 15. FUTURE AGENDA ITEMS

Site E – Update from the Town Clerk on offer of new allotments

Site B – Update from the Town Clerk

20<sup>th</sup> January 2020 meeting. Parks staff to Monitor usage of Castle Gardens Minute 696(b)15/4/19.

Distribution: Noticeboards, Library, Town Information Centre.

**NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.**

**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 28<sup>th</sup> JUNE 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.**