



Wallingford Town Council

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2nd January 2019

2019-01-07 Council-Precept -ba

To: All Members of Council

Dear Councillor,

You are hereby summoned to attend a meeting of Full Council **on the Monday 7th January 2019 at 7p.m in THE TOWN HALL, WALLINGFORD** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

AGENDA

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.

Agenda Item 19 – Personnel Committee Recommendations

3. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

5. COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS

- i) County Councillor L. Atkins
- ii) District Councillor E. Hornsby

6. MAYOR'S COMMUNICATIONS

7. MINUTES

To sign as a correct record the Minutes of the Meeting of Council held on the 3rd December 2018 as set out on pages 172 - 181 of the Minute Book.

8. TO ADOPT THE FOLLOWING MINUTES

To adopt the minutes of the following committee meeting held in 2018, copies previously signed as a correct record and circulated to Councillors:

| | | | |
|-----------|------------|-------|---------|
| Personnel | 16.04.2018 | Pages | 296-298 |
| Planning | 29.10.2018 | | 136-142 |
| Planning | 26.11.2018 | | 162-166 |
| Planning | 10.12.2018 | | 182-187 |

9. WALLINGFORD'S NEIGHBOURHOOD PLAN

Mr Peter Starr/Councillor Lloyd to give progress reports.

10. PRECEPT

Minute 413(v)/12/2018 refers. Following adoption of the draft estimates at the last council meeting Councillors to confirm the Precept on South Oxfordshire District Council in the sum of £381,724 for the 2019/2020 financial year – Resolution Required. The Responsible Finance Officer.

11. CHANGES TO TERMS OF REFERENCE & OUTSIDE BODIES

- i) All Committee Chairman to provide the communications working party with meeting updates/decisions for publication on the e-Newsletter.
- ii) To consider reducing the number of scheduled committee meetings for Personnel and Tourism and Economic development to three per Municipal Year.
- ii) Councillors to resolve Dr Tony Stead to the following committees and outside bodies: Tourism and Economic Development and Finance and Properties.

12. DRAFT TIMETABLE OF MEETINGS

- i) Councillors to review the timetable of meetings and if required propose changes.
- ii) To adopt the 2019/2020 timetable of meetings.

13. WORKING PARTIES UPDATES

- i) Bull Croft Trust – Councillor Baroni
- ii) Communications – The Mayor
- iii) Arts Working Party – Mrs Blacker
- iv) Regal – The Mayor
- v) Town Hall – Councillors Dolton/Wilder

14. COUNCILLORS TO NOMINATE A TRUSTEE TO THE BRIDGE ESTATE CHARITY

Councillors to consider a replacement nominative trustee as Mr Adrian Payne does not wish to stand again. Period of nomination 4 years. Resolution required.

15. SITE B – ALLOTMENT TRANSFER AND FOOTPATH UPGRADE

Councillors to approve the proposed allotment transfer and footpath upgrade. Resolutions re approval and signing and sealing contract required. Councillor Lloyd.

16. SPORTSWIZE MERCHANDISE LICENSE AGREEMENT

Tourism Minute 338/11/2018 refers. Copy of agreement attached. Councillors to approve the signing and sealing of the license agreement between Sportswize and Wallingford Town Council. Councillor Beatty.

17. BULL CROFT RECREATION ROOMS – OUTSTANDING WATER BILL

The Town Clerk to report.

18. FRIENDS OF THE BULL CROFT

The Mayor to give an update.

19. PERSONNEL COMMITTEE RECOMMENDATION

Councillors to consider the Personnel Committee's recommendation following the job evaluations. Minute 400/11/2018 refers: increase in Town Hall Event Manager's Salary. Copy of Minute attached.

20. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

21. FUTURE AGENDA ITEMS

| <u>Committee</u> | <u>Lead</u> | <u>Anticipated Agenda</u> |
|--|---|--|
| Council County/District Councillors Site B and Infrastructure Sand and Gravel Site E and Infrastructure Promoting the Town Hall Mooring Projects Proposals Air Quality Management Community Speed Watch Telephone Boxes – Use of RAF – Garden Party Notes | Cllr Lloyd Suzanne Symons Cllr Lloyd Councillor Lloyd Councillor Lloyd Councillor Norton | Rolling Rolling Rolling Rolling Deferred from 24/9 Deferred from 24/9 Deferred from 24/9 |
| Parks Castle ruins Car Parking | Councillor Norton Councillor Davidson | |

| | | |
|---|--|--|
| Tourism & Ec.Development Use of the Town Hall for Events and refreshments that could be provided Agatha Christie Weekend | | |
| Finance & Properties Investment Policy Community building on the parks yard Draft Income/Strategy Policy Spreading Treasury Stock Grants, as required Precept new housing 85 properties Castle Yard Parking – condition Investment into Allotments | Cllrs Cripps/McGregor | |
| Personnel Health and Safety Training Requirements and Training completed by staff. | | |
| Planning | | |
| Working Party Updates Neighbourhood Plan Civic & Ceremonial Bull Croft Trust Communications Regal | Cllrs Lloyd/Norton The Mayor Cllr Baroni The Mayor The Mayor | |

Distribution: District and County Councillors; The Mayor’s Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 4TH JANUARY 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.