

WALLINGFORD TOWN COUNCIL

MINUTES

of the

Meeting of Council held in the Town Hall, Wallingford on
Monday 16th July 2018

PRESENT

The Mayor, Councillor Lee Upcraft

Councillors Cockman, Dolton, Hughes, Kidley, Lloyd, Norton, Whelan and Wilder

The Town Clerk, Mrs Paula Lopez

Officer in Attendance: Barbara Atkins

***Before the start of the meeting and the formal business of the agenda is transacted,
there will be a period of quiet reflection led by The Mayor***

112. APOLOGIES

Apologies for absence were received from Councillors Baroni, Beatty, Cripps, Davidson, Lester, McGregor, Titchener and District Councillor Hornsby.

113. ADMISSION OF THE PUBLIC

There were no admissions of the public.

114. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting) Information for each Member was available at the meeting.

Councillor Norton declared an interest in Agenda Item 12 in that she is a Trustee and the Chairman of the Wigod Way Wallingford Family Centre.

115. PUBLIC PARTICIPATION – NOTIFIED AND IMPROMPTU (Total 15 Minutes)

There were no members of the public present.

116. MAYORS COMMUNICATIONS

- i) CPE AGM is on Saturday 21st July at 2.30pm at Fleet Meadow Community Hall, Didcot.*
- ii) Lord Lieutenant – The Mayor reported that the current Lord Lieutenant's interests are: dying market towns, smaller communities and supporting family centres.*
- iii) The Tourism and Economic Committee (Communications Working Party) – will be considering opening a Town Council Facebook Page.*
- iv) Grab a Bag – The Mayoress has launched a 'Grab a Bag' on Facebook in hope that people will collect litter when they are out and about.*

117. COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS (Total 15 Minutes)

i) County Councillor Lynda Atkins had distributed a copy of her report (copy attached to minutes) in advance of the meeting but summarised the report at the meeting.

Councillor Lloyd asked if County Councillor Atkins knew why the Oxford to Cambridge Expressway route had missed the 12th July deadline? County Councillor Atkins that she did not but it was hoped that it would be published before parliament went into recess.

The Mayor asked if the joint Executives were a kick start to a unitary council. County Councillor Atkins stated that it may demonstrate some merits.

ii) District Councillor Elaine Hornsby had sent her apologies for non- attendance.

118. MINUTES

The Town Clerk submitted the Minutes of Council Meeting of the 11th June 2018, copy circulated to all Councillors, copy attached to the Minute Book.

Correction: *Councillor Lloyd stated that the word Councillor needs to be inserted before the Beatty on the second line of page 30.*

Proposed by Councillor Lloyd, Seconded by Councillor Whelan and RESOLVED: THAT following the correction above the Minutes of the Full Council Meeting of 11th June 2018 as set out on pages 27 - 34 of the Minute Book be signed by the Chairman as a correct record.

119. TO ADOPT THE FOLLOWING MINUTES

The Town Clerk asked Councillors to adopt the minutes of the following committee meetings in 2018, copies previously signed as a correct record:

Parks, Gardens, Allotments and Open Spaces	05.02.18	233-238
Finance and Properties	30.05.18	17-19
Planning	04.06.18	20-26
Planning	18.06.18	35-38

Proposed by Councillor Dolton, Seconded by Councillor Norton and RESOLVED: THAT the Minutes of the committee meetings as previously circulated to Councillors and listed above be adopted.

120. THE APPOINTMENT OF A NOMINATIVE TRUSTEE FOR A PERIOD OF 4 YEARS TO THE WALLINGFORD MUNICIPAL CHARITIES

Councillor Whelan reported that after careful consideration she was unable to put herself forward for nomination due to her existing commitments. It was reported that Mr John Winters was interested in standing as a Trustee but Councillors decided following a discussion that as they did not know Mr Winters they would like the Municipal Charities to give them some background information before they could nominate him.

Action: Item deferred to next meeting.

121. GARDEN PARTY – SUNDAY 12TH AUGUST 2018 1PM – 5PM

Councillor Norton had distributed a copy of her report prior to the event which she summarised for Councillors. Councillor Whelan added that the Friends of Wallingford Hospital would be grateful for any cakes that Councillors may wish to donate.

The Mayor stated that he would like to see Councillors attending the event so that they could mingle with the visitors.

Councillor Norton asked if Councillors and Staff could have ID badges.

122. REPORTS FROM COUNCILLOR LLOYD

(i) White Cross Farm/Sand and Gravel – Councillor Lloyd reported that he is writing the objection and that he hoped to distribute this to Councillors on the 17th July prior to submitting it the County Council Officer. Councillor Lloyd verbally rang through the objection and added that the District Council had submitted a sound objection. Councillor Lloyd stated that he was including in his report the impact of the proposed marina on rowers and users of the Thames Path. Councillor Lloyd urged Councillors to read the report that he distributed at their earliest convenience so that he could submit it on time.

The Mayor asked if the Oxford University had commented and Councillor Lloyd stated that they had objected strongly on Health and Safety grounds. Councillors also discussed that the management had now been taken back in house and Councillors hoped they would

become more involved in the town. The Wallingford Rowing Club had not submitted their objection.

Councillor Cockman stated he had believed that a marina had the potential of being good for the town but having been to the developer's meeting he also believed that it was all about gravel extraction.

(ii) Neighbourhood Plan Working Party – Councillor Lloyd stated that the Neighbourhood Plan Project Co-ordinator was doing a good job and met regularly with the volunteers as this is a community led neighbourhood plan. The steering group are meeting on the 17th July in order to pull together the draft plan. Councillor Lloyd stated that the neighbourhood plan would be distributed to Councillors prior to public consultation. Councillor Norton suggested that an A4 position statement report would be a good idea.

123. WIGOD WAY WALLINGFORD FAMILY CENTRE (WWWFC)

Councillor Norton had distributed a progress report (attached to minutes) on the centre prior to the meeting and hard copies were available at the meeting. Councillors were asked to support and approve a further 3 years of funding. Councillor Norton took no part in the discussion other than to answer questions that Councillors posed.

Councillor Norton stated that the current agreement for funding of £20,000 per year ends in 2019 and that the centre are hoping to have this extended into 2020,2021, and 2022. The County Council funds £10,000 per year but this expires in 2019 and will not be extended. Councillor Norton stated that currently it cost about £30,000 per year to run the centre and the experienced volunteers and trustees believed that it was possible to fund raise £10,000. The Town Council leases the building to the centre for a peppercorn rent.

Proposed by Councillor Cockman, Seconded by Councillor Whelan and RESOLVED: THAT The Town Council will support the Wigod Way Wallingford Family Centre (WWWFC) for a further three years (2020, 2021 and 2022) at £20,000 per annum.

The Mayor stated that the Lord Lieutenant had been very interested to learn of the support that Wallingford Town Council was giving to the Family Centre and that he would be interested in seeing the facility for himself.

Councillor Norton stated that the centre's first anniversary and AGM is being held on the 10th September, cake will be served.

124. HISTORIC ENGLAND'S REPORT

Following the visit of Historic England's Heritage at Risk Team, Councillors had all received a copy of the report. Councillors stated that they were disappointed that Historic England were unable to support the remedial work that was necessary at the Town Hall. The heritage at risk team had suggested that in order to achieve more with their heritage the Town Council should set up a Working Party that included councillors and non-council members.

Proposed by The Mayor, Seconded by Councillor Cockman and RESOLVED: THAT a Heritage at Risk Working Party is formed with Councillors to invite appropriate non councillor members. The Working Party to look at a 5 year strategic (master) plan for its heritage.

Action: Initial meeting to be set up.

125. WALLINGFORD'S YOUTH WORKER

Item deferred Councillor Dolton to give an update when the Beacon Project Worker attends in September.

126. DECRIMINALISATION OF CAR PARKING

The Mayor stated that Councillors had probably seen the article in the Herald Newspaper relating to Didcot's proposal to decriminalise car park. The Mayor had met the Leader of Didcot Town Council with the idea of Wallingford joining forces with Didcot Town Council. Didcot Town Council have covered a lot of the ground work but there is still a lot to do and if the Market Towns join forces with Didcot (Henley is supporting) this will add weight to the proposal. Councillors discussed and asked how it was funded. It is self-funding through the collection of fines. An area is designated for civil enforcement and this area would have to have the yellow lines repainted (initial set up costs involved) otherwise the payment of fines is not enforceable. It is a lengthy process to decriminalise car parking. It would be good for Wallingford to be seen as being constructive in trying to eliminate illegal car parking.

Proposed by Councillor Cockman, Seconded by Councillor Norton and RESOLVED: THAT Wallingford Town Council supports the proposal to join forces with Didcot in the decriminalisation of car parking.

127. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

The Mayor – Oxfordshire County Music Festival, Cranford House end of year prize giving, Oxfordshire ACF Reception, Lord Lieutenant's Annual Dinner, Comms Group, Oxfordshire Armed Forces Covenant Signing, Oxfordshire Armed Forces Flag Raising Ceremony, June Castle Gardens Band Concert pack up, Oxfordshire Schools Music Festival, Wallingford School Founder's Day, Talking Newspaper AGM, Oxfordshire Armed Forces Briefing, Plans for Remembrance Sunday (Rev Rice), Awards at the Corn Exchange, Wallingford Carnival, Discussions with OCC for Regal Tender

Councillor Lloyd - Attendance at SODC planning committee (Portcullis Club objection), Conversation with SODC enforcement re LIDL, Neighbourhood Plan steering group, Property working group, Attending Rec Rooms following damage, Production of objection to White Cross Farm (Sand and Gravel).

Councillor Whelan – RAF Garden party working party, Founders Day (Secondary School) 2 x Castle Band Concert chairs, Food Bank meeting, Measure & map Bullcroft entrances for Food Bank store, View Yard/ meet Food Bank representatives, Properties Working Party.

128. FUTURE AGENDA ITEMS

Committee	Lead	Anticipated Agenda
Council Neighbourhood Plan County/District Councillors Site B and Infrastructure Sand and Gravel Site E and Infrastructure Promoting the Town Hall Mooring Projects Proposals Youth Worker Beacon Project Worker Air Quality Management Civic and Ceremonial Working Party – to include plans for Remembrance Community Speed Watch	Cllr Lloyd Cllr Lloyd Suzanne Symons Cllr Lloyd Cllr Dolton Public Participation Councillor Lloyd The Mayor Cllr Lloyd	Rolling Rolling Rolling Rolling Rolling 2018 September 2018 September 2018 September 2018 September 2018 September 2018
Parks Castle ruins Car Parking Wilding Road and Radnor Road Play areas Bull Croft Working Party Limit Damage to Kinicroft	Councillor Norton Councillor Davidson Councillor Baroni Councillor Baroni Mr Gilbey/Mr Brett	
Tourism Use of the Town Hall for Events and refreshments that could be provided Residents Packs Twinning		
Finance Investment Policy Community building on the parks yard Draft Income/Strategy Policy Spreading Treasury Stock Grants, as required Next year's budget Precept new housing 85 properties Possible engagement of an estates/asset manager next year. Charges – to include open spaces		
Personnel Full Evaluation of all job roles		October 2018
Planning		
Working Party Updates		Rolling

Meeting Close at 2005 Hours