



Wallingford Town Council

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2018.05.08 – F & P

2nd May 2018

To: All Members of the Finance and Properties Committee – Councillors Dolton; Lloyd; Norton, Titchener, Upcraft and Whelan and the Mayor Councillor Kidley

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street, Wallingford, on **TUESDAY 8TH MAY 2018 AT 7PM** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. APOLOGIES

Apologies will be received.

2. ADMISSION OF THE PUBLIC

Members to consider and resolve those Agenda items for admission of the public.

Agenda Items 12 and 13.

3. DECLARATION OF INTERESTS

Information for each Member will be available at the meeting.

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

5. MINUTES

To sign as a correct record the Minutes of the Meeting held on the 22nd January 2018, as set out on pages 220 - 225 of the Minute Book, copy previously circulated to members,

6. BULL CROFT TRUST BANK ACCOUNT

The Town Clerk to appraise members of the banking and VAT procedures.

7. INTERNAL AUDIT

- a) The Town Clerk to appraise members of the need for a 2nd float of £8.00. Members to approve.
- b) The Town Clerk to update Members on Internal Control (Independent Check Radom)

8. PROPERTY UPDATE

The Town Clerk

- a) General
- b) Town Hall Report

9. GRANTS

- a) Members to consider the following grant applications:
 - i) Regatta – sponsorship of The Borough Cup
 - ii) BunkFest – grant to cover security for road closure (documents attached)
- b) To receive letters of thanks for previous awards.

10. COMMUNITY INFRASTRUCTURE LEVY (CIL)

- a) The Town Clerk to appraise members of the Town Council's share of CIL money from planning application P17/S3709/FUL
- b) Councillor Upcraft's request to ring fence the CIL money for The Bull Croft Trust Charity.

11. SALARY PAYMENTS

- a) The Town Clerk to appraise members of the salary increase agreed by the NJC.
- b) Change of payment day for salaries

12. 8B CASTLE STREET TENANCY

The Town Clerk to update Members.

13. AGED DEBTORS

- a) The Town Clerk to update Members on the aged debtors
- b) The Town Clerk to ask for approval regarding The Responsible Finance Officer's recommendations to write off the bad debt.

14. FUTURE AGENDA ITEMS

Distribution: Press and Noticeboards

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 4TH MAY 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.