



Wallingford Town Council
9 St Martin's Street,
Wallingford,
OX10 0AL

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2018.01.22 – F&P

16th January 2018

To: All Members of the Finance and Properties Committee – Councillors Dolton; Holland; Lloyd; Norton, Titchener, Upcraft and Whelan and the Mayor Councillor Kidley

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street, Wallingford, on **MONDAY 22ND JANUARY 2018 AT 7PM** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. **APOLOGIES**
Apologies will be received.
2. **ADMISSION OF THE PUBLIC**
Members to consider and resolve those Agenda items for admission of the public.
3. **DECLARATION OF INTERESTS**
Information for each Member will be available at the meeting.
4. **PUBLIC PARTICIPATION (15 MINUTES IN TOTAL)**
5. **MINUTES**
To sign as a correct record the Minutes of the Meeting held on the 20th November 2017, as set out on pages 166-169 of the Minute Book, copy previously circulated to members,

6. **BULL CROFT TRUST**
 - i) Members to discuss the email regarding the advice received from the solicitor in connection to the Bull Croft Trust.
 - ii) To consider Councillor Baroni's request that members of the public be invited to be trustee of the Bull Croft Trust Charity.
 - iii) To discuss the quotation received for the work that was recommended by the Structural Engineer for The Bull Croft Recreation Rooms.
7. **CASTLE LODGE**

The Town Clerk to update Members on recent and outstanding work.
8. **TOWN HALL**

The Town Clerk to update Members regarding work required and the appointment of a surveyor to conduct the full condition report.
9. **GENERAL PROPERTY UPDATE**

The Town Clerk
10. **THE RESPONSIBLE FINANCE OFFICER'S REPORTS**
 - i) Quarter3 Accounts
 - ii) Bills Schedules for September, October and November.
 - iii) Aged Debtors
 - iv) Financial Risk Assessment
 - v) Internal Auditor Actions
11. **GRANTS**

Members to consider the following grant applications:

 - i) Wallingford Partnership (Paperwork attached)
 - ii) Oxfordshire Association for the Blind (Paperwork attached)
 - iii) Wallingford Local Producers Market (Paperwork attached)
 - iv) 966 (Wallingford) Squadron Air Training Corp (Application attached)
 - v) Wallingford Sports Park (Application attached)
12. **MOORING FEES**

Following a discussion at full council Members to prepare a report regarding the justification for an increase in mooring fees.
13. **FUTURE AGENDA ITEMS**

Distribution: Press and Noticeboards

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 19TH JANUARY 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.