

**WALLINGFORD TOWN COUNCIL**

M I N U T E S

of the

Finance and Properties Committee Meeting held in the Council Offices,  
Wallingford on Monday 19<sup>th</sup> November 2018

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P R E S E N T

The Mayor, Councillor Upcraft

Councillors Lloyd, Norton, Titchener, Whelan and Wilder

The Chairman, Councillor Colin Dolton

The Town Clerk, Mrs Paula Lopez  
The Responsible Finance Officer, Michelle Taylor

Officer in Attendance: Tracey Collins (Minute Taker)

**362. APOLOGIES**

Apologies received from Councillors Beatty.

**363. ADMISSION OF THE PUBLIC**

There were no admissions of the public.

**364. DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

**365. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)**

There were no members of the public present at the meeting

**366. MINUTES**

To sign as a correct record the Minutes of the Meeting held on the 22<sup>nd</sup> October 2018 as set out on pages 124 – 127 of the Minute Book, copy previously circulated to members.

**Proposed by Councillor Whelan, Seconded by Councillor Upcraft**

**RESOLVED:**

**THAT** the Minutes of the Meeting held on the 22<sup>nd</sup> October 2018 as set out on pages 124 - 127 of the Minute Book, copy previously circulated to members, copy attached to the Minute Book be signed as a correct record.

**367. INTERNAL AUDITORS REPORT**

The Members received and approved the Internal Audit (report attached).

**Proposed by Councillor Lloyd, Seconded by Councillor Titchener**

**RECOMMENDED:**

**THAT** the internal audit be approved

**368. TO REVIEW THE TOWN COUNCIL'S CHARGES**

The Town Clerk confirmed that there were no increases in charges last year. Councillor Titchener felt that charges should not be increased this year with everything going on with the properties and the community. Councillor Lloyd stated that the mooring fees were increased from £5 to £7 last year although that was not through this meeting. Councillor Lloyd would like to see the charge increased again to £8 per night. After a discussion between Councillors it was agreed the charge should be increased to £10 per night but winter moorings to remain the same.

**Proposed by Councillor Lloyd, Seconded by Councillor Wilder**

**RECOMMENDED:**

**THAT** the moorings fee be increased to £10 per night.

The allotment fees were discussed as these had not been increased for approx. 3 years and we should be charging at least £1 a week. Current charges are £18 for a half plot and £25 for a full plot Councillor Lloyd proposed charging £20 for a half plot and £30 for a full plot.

**Proposed by Councillor Lloyd, Seconded by Councillor Whelan**

**RECOMMENDED:**

**THAT** the allotment fees should be increased to £20 and £30 for half and full plot respectively.

Councillor Dolton wanted to discuss and understand the outside spaces fees. The Town Clerk explained that deposits of £500 were now being taken for use of Kincroft and Bullcroft and we only charge the commercial fairs to use the spaces we don't charge the events. The Town Clerk asked Mrs Collins if she could provide a breakdown of the events and charges to the next Parks, Gardens, Allotments and Open Spaces meeting so that they can be discussed in more detail. Councillors agreed that the deposit should remain the same at £500 but to look at the fairs and events.

Councillor Wilder asked if the £80 charged to Costa Coffee for the use of the Market Place was for half a year? The Town Clerk explained that this was a weekly charge from 1<sup>st</sup> April to 30<sup>th</sup> September 2018.

Councillor discussed the charges for the Castle Yard car park, Councillor Wilder explained that the charge for the Cattle Market car park through SODC is £400 and feels we should be increasing our charges.

**Proposed by Councillor Lloyd, Seconded by Councillor Norton**

**RECOMMENDED:**

**THAT** The annual fee for a parking space in the Castle Yard car park be increased to £370 inclusive of VAT.

### **369. DRAFT ESTIMATES**

Members received the draft estimates/budget for 2019/2020. A lengthy discussion took place.

**Proposed by Councillor Dolton, Seconded by Councillor Titchener**

**RECOMMENDED:**

**THAT** subject to a few small amendments the estimates be approved by full council.

### **370. GRANTS**

Thank you letters were received from the organisations that were awarded grants at the last meeting of 22<sup>nd</sup> October 2018 minute number 300.

### **371. FUTURE AGENDA ITEMS**

Community building on the parks yard  
Draft Income and Strategy Policy  
Spreading Treasury Stock  
Grants, as required  
Precept new housing 85 properties  
Investment into allotments

**Meeting Closed at 20.40 Hours**