



Wallingford Town Council

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21<sup>st</sup> August 2018

2018-08.29 Council ba

**To: All Members of Council**

Dear Councillor,

You are hereby summoned to attend a meeting of Full Council **on the Wednesday 29<sup>th</sup> August 2018 at 7p.m in THE TOWN HALL, WALLINGFORD** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

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**AGENDA**

In the absence of the Mayor, a Chairman is to be elected for this meeting.

**1. APOLOGIES**

Apologies for absence will be received. The Mayor, Councillors Norton and Whelan.

**2. ADMISSION OF THE PUBLIC**

To consider whether members of the public should be excluded from the meeting.

- Agenda Item 17 – Royal Garden Party Nominations
- Agenda Item 18 - Section 106 Monies – Site E

**3. DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

#### **4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)**

- District Councillor Imran Lokhon – Section 106 Monies – Site E

#### **5. CHAIRMAN’S COMMUNICATIONS**

- Wallingford Museum – successful LEADER grant application & update on proposed work
- Thank you letter/letters
- River Thames Alliance AGM Meeting on the 4<sup>th</sup> September 2018 – If anyone is able to attend could they please let the office know.
- Garden Party for The RAF
- Michaelmas Fair Invitation
- Lasted copy of the Neighbourhood Policing Newsletter available for collection.
- Wigod Way Wallingford Family Centre – AGM 10<sup>th</sup> September 2018 at 10am
- Remembrance – Reverend David Rice notification regarding evening events.
- Neighbourhood Plan Public Consultation – Save the Date – Wallingford Town Hall – Saturday 29<sup>th</sup> September 2018.
- Andrew and Wilding Service – 2.50pm by the Cairn corner of Andrew and Wilding Roads and afterwards at the Masonic Centre for tea. Attendance Board being Circulated

#### **6. COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS (Total 15 Minutes)**

- i) County Councillor Lynda Atkins (5 Minutes)
- ii) District Councillor Elaine Hornsby/Imran Lokhon (5 Minutes)

Questions regarding clarification from Councillors 5 Minutes.

#### **7. MINUTES**

To sign as a correct record the Minutes of the Meeting of Council held on the 16<sup>th</sup> July 2018 as set out on pages 45 - 50 of the Minute Book.

#### **8. TO ADOPT THE FOLLOWING MINUTES**

To adopt the minutes of the following committee meeting held in 2018, copies previously signed as a correct record and seen by Councillors:

Tourism and Economic Development	05.03.18	265 - 269
Planning	02.07.18	39 - 44
Planning	16.07.18	51 - 56
Planning	30.07.18	67 – 71

#### **9. RECOMMENDATIONS FROM COMMITTEES**

**Councillors to discuss and resolve the recommendations below:**

- (i) Parks, Gardens, Allotments and Open Spaces Committee – Meeting of the 9<sup>th</sup> July 2018  
Minute 164(g)07/2018 refers:

### **Bunting**

Councillor Lester wanted to thank the W.I for all their hard work in getting the bunting put together, the town looks lovely. Councillor Lester asked that another £400 be put in the budget for some more bunting for next year to finish off down St Marys Street.

It was Proposed by Councillor Lester, Seconded by Councillor Kidley and

#### **RECOMMEND:**

**THAT** £400 per put in next year's budget for more bunting.

Resolution required.

#### (ii) Tourism and Economic Development Committee – Meeting of the 23<sup>rd</sup> July 2018

Minute number 150(ii)/07/2018 refers :

**Town Council Logo** – Members were asked to approve a policy (copy attached to the Minutes) for the use of the Town Council's Logo (Portcullis). **Proposed by The Mayor, Seconded by Councillor Wilder and**

**RECOMMENDED: THAT** the Town Council Logo Policy is presented to Full Council for adoption

Resolution Required.

#### (iii) Finance and Properties Committee – Meeting of the 6<sup>th</sup> August 2018

Minute number 188/08/2018 refers:

**Agatha Christie Sculpture** - Following the receipt of Mrs Blacker's report (attached) Members discussed the proposed LEADER application for the Agatha Christie Sculpture project and the need to top up the application from the S106 Arts fund. The Mayor believed that in order to secure the LEADER funding it was appropriate to use a small amount of the S106 money.

**Proposed by Councillor Norton, Seconded by Councillor Beatty**

#### **RECOMMENDED**

**THAT** an application proceed for LEADER funding and that some monies, £5k to £10k be taken from the S106 Public Arts Fund.

Resolution Required

### **10. THE APPOINTMENT OF A NOMINATIVE TRUSTEE FOR A PERIOD OF 4 YEARS TO THE WALLINGFORD MUNICIPAL CHARITIES**

Councillors to consider the replacement for Councillor Cripps who resigned.

### **11. FREE CHRISTMAS PARKING**

The District Council have asked if we wish to have Thursday as the free parking day for Christmas. This will include 6<sup>th</sup>, 13<sup>th</sup> and 20<sup>th</sup> December 2018.

### **12. ADOPTION AND USE OF TELEPHONE BOXES**

Minute 187/08/2018 refers. Councillors to decide on the use of the 2 adopted telephone boxes situated at St Georges Road/Blackstone Road and at Plough Corner junction of Croft Road/St John's Road. The Town Clerk to appraise Councillors of the condition of the telephone boxes and repair/maintenance work required. Separate Email being sent with report and photographs.

**13. SODC SPORTS AND LEISURE STRATEGY**

Councillor Baroni to give a status report and to obtain Councillors' views on the next steps.

**14. CO-OPTION OF A TOWN COUNCILLOR**

(i) Councillor Matt Cockman resigned on the 24<sup>th</sup> July 2018.

(ii) The Town Clerk has been advised that vacancy for a councillor can as the notice period has expired be co-opted. The closing date for the vacancy is Wednesday the 12<sup>th</sup> September in order to allow Councillors to consider and vote on the candidates at the Full Council Meeting to be held on the 24<sup>th</sup> September.

**15. ACQUIRING/PURCHASING CASTLE MEADOWS**

Councillor Wilder to ask Councillors their opinion in respect to the Town Council approaching the District Council with regard to acquiring/purchasing the Castle Meadows.

**16. COMMUNITY SPEED WATCH**

Councillor Lloyd to appraise Councillors.

**17. ROYAL GARDEN PARTY INVITATIONS**

Councillors to consider nominations for the above Royal Garden Party – please see the attached paperwork. Deadline for nominations 12<sup>th</sup> October 2018. List of previous awards and nominations attached.

**18. SECTION 106 MONIES – SITE E**

Councillors to discuss Section 106 monies from Site E.

**19. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL**

To facilitate minute taking councillors are requested to email a copy in prior to the meeting.

**20. FUTURE AGENDA ITEMS**

<b><u>Committee</u></b>	<b><u>Lead</u></b>	<b><u>Anticipated Agenda</u></b>
<b>COUNCIL</b>		
<b>Working Party Updates</b>		
Neighbourhood Plan	Cllr Lloyd	Rolling
County/District Councillors		Rolling
Site B and Infrastructure	Cllr Lloyd	Rolling
Sand and Gravel		Rolling
Site E and Infrastructure		Rolling
Promoting the Town Hall	Suzanne Symons	
Mooring Projects Proposals	Cllr Lloyd	2018
Youth Worker	Cllr Dolton	September 2018
Beacon Project Worker	Public Participation	September 2018
Air Quality Management	Cllr Lloyd	September 2018

<b>PARKS</b> Castle ruins Car Parking Wilding Road and Radnor Road Play areas Bull Croft Working Party Limit Damage to Kinecroft	Councillor Norton Councillor Davidson Councillor Baroni  Councillor Baroni Mr Gilbey/Mr Brett	
<b>TOURISM</b> Use of the Town Hall for Events and refreshments that could be provided Residents Packs Twinning		
<b>FINANCE</b> Community building on the parks yard Draft Income and Strategy Policy Spreading Treasury Stock Grants, as required Next year's budget Precept new housing 85 properties Possible engagement of an estates/asset manager next year. Charges – to include open spaces		
<b>PERSONNEL</b> Full Evaluation of all job roles		October 2018
<b>PLANNING</b>		

Distribution: District and County Councillors; The Mayor's Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON TUESDAY 28TH AUGUST 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.**

**NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.**