



Wallingford Town Council

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2018-07-23 ba

16th July 2018

To: All Members of the Tourism and Economic Development Committee – Councillors Beatty; Cockman; Hughes; Lester; McGregor; Wilder and The Mayor, Councillor Lee Upcraft; Mrs Claire Blacker, The Market Town Co-Ordinator, Mrs Sue Ross of The Town Information Centre and District Councillor Elaine Hornsby.

Dear Member,

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee which is being held in the Town Hall, Wallingford, on Monday 23rd July 2018 at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

AGENDA

1. ELECTION OF CHAIRMAN

To elect a Chairman for the 2018/2019 Municipal Year.

2. APOLOGIES

Apologies for absence will be received.

3. ADMISSION OF THE PUBLIC

Members to consider and resolve those agenda items for admission of the public.

4. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

5. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

6. TERMS OF REFERENCE

Councillors to review the Terms of Reference. Copy attached.

7. MINUTES

To sign as a correct record the Minutes of the Tourism and Economic Development Committee meeting held on the 5th March 2018 as set out on pages 265 to 269 of the Minute Book, copies distributed to Councillors.

8. UPDATE FROM CLAIRE BLACKER, MARKET TOWN CO-ORDINATOR

Mrs Blacker will report on the following:

- i) Progress report on the Agatha Christie Sculpture.
- ii) Wallingford's Economic Action Plan. Copy of Plan to follow.
- iii) Approval to spend budget on hosting an Event Organiser's networking meeting to identify any opportunities to work more collaboratively.

9. REPORT FROM THE TOWN INFORMATION CENTRE

- Statistics Produced. Mrs Blacker and Mrs Ross to report.
- An update from Mrs Ross in the Town Information Centre

10. TO REVIEW THE TOWN INFORMATION CENTRE'S OPENING HOURS

The Mayor to open a discussion on the town information centre's opening hours.

11. COMMUNICATIONS STRATEGY WORKING PARTY

- i) Facebook Page – To approve setting up a Town Council Facebook Page.
- ii) Town Council Logo – To approve a policy for the use of the Town Council's Logo (Portcullis).
- iii) Comms Stall at The Garden Party to celebrate a 100 years of the RAF.

12. NOISE LEVELS FROM THE KINECROFT

To discuss a residents correspondence in relation to the Festival of Cycling. Copy email and Terms and Conditions for the Kinecroft attached.

13. EVENTS

- Review of Recent Events:
 - Town Litter Pick – 17th March
 - St George's Day – 21st April
 - Perry Hatwell's Fair – 3 – 5th May
 - Vehicle Rally and Parade – 13th May
 - Carnival – 16th June
 - Circus – 27th June
 - Festival of Cycling – 6th – 8th July

- Future Main Events:
 - Bunkfest – 31st August 2nd September
 - Michaelmas Fair – 27th to 29th September
 - Fireworks – 3rd November
 - Christmas Festival – 2nd December
 - Town Carols – 12th December
- Any Suggestions for future events.

14. FUTURE AGENDA ITEMS

Members to recommend items for future Agendas.

Twinning

Distribution: Town Information Centre; Wallingford Business Partnership and Notice boards.
ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 20TH JULY 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.