



Wallingford Town Council

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2018-04-16 Personnel Agenda
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11th April 2018

To: All Members of the Personnel Committee – Councillors Davidson, Dolton, McGregor, Norton, Titchener and Whelan and The Mayor, Councillor Mike Kidley

Dear Councillor,

You are hereby summoned to attend a meeting of the Personnel Committee which is being held in the **Town Council Offices, 9 St Martin's Street on Monday 16th April 2018** at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. APOLOGIES
Apologies to be received.
2. ADMISSION OF THE PUBLIC
To consider whether members of the public should be excluded from the meeting for the following agenda items:
 - Staffing Updates
3. DECLARATION OF INTERESTS
Information for each Member will be available at the meeting.
4. PUBLIC PARTICIPATION - NOTIFIED AND IMPROMPTU (15 MINUTES IN TOTAL)
To be notified to The Town Clerk by 10.30am on Friday 13th April 2018

5. MINUTES

To sign as a correct record The Minutes of the Meeting held on the 6th February 2018 as set out on pages 239 to 243 of the Minute Book, copies attached.

6. FULL EVALUATION OF ALL JOB ROLES

The Town Clerk.

7. PENSION DISCRETIONARY POLICY

The Town Clerk

8. STAFFING UPDATES

- i) The Town Clerk to give a general overview of staff.
- ii) The Project Manager's recruitment.

9. FUTURE AGENDA ITEMS

Distribution: Notice Boards

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 13TH APRIL 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.