



Wallingford Town Council

Wallingford Town Council
9 St Martin's Street,
Wallingford,
OX10 0AL
Tel: 01491 835373

3rd January 2018

Email: seniorofficer@wallingfordtowncouncil.gov.uk
2018-01-08 Council ba

To: All Members of Council

Dear Councillor,

You are hereby summoned to attend a meeting of Council which is being held in **CENTRE 70, KINECROFT, WALLINGFORD** on **Monday 8th January 2018 at 7p.m.** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

***Before the start of the meeting and the formal business of the agenda is transacted, prayers will be said by
The Mayor's Chaplain, The Reverend David Rice***

AGENDA

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.

Agenda Item 23.

3. DECLARATION OF INTERESTS

Information for each Member will be available at the meeting.

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

At the time the agenda was prepared there were no notified members of the public attending.

5. COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS

- i) County Councillor L. Atkins
- ii) District Councillor E. Hornsby

6. MAYORS COMMUNICATIONS

7. MINUTES

To sign as a correct record the Minutes of the Meeting of Council held on the 11th December 2017 as set out on pages 193 - 201 of the Minute Book.

8. TO ADOPT THE FOLLOWING MINUTES

To adopt the minutes of the following committee meeting held in 2017, copies previously signed as a correct record and circulated to Councillors:

Planning	13.11.17	Pages 156-161
Planning	27.11.17	184-187

9. NEIGHBOURHOOD PLAN

To receive an update.

10. INTERNAL AUDIT

The Responsible Finance Officer.

- (i) To receive the Internal Auditors Report (copy attached).
- (ii) To review the effectiveness of the Internal Audit.

11. EXTERNAL AUDIT

The Responsible Finance Officer to appraise Councillors of the outcome of the 2016/2017 external audit.

12. MOORING CHARGES

- (i) The Town Clerk to appraise Councillors of the result of the discussions with SODC regarding an increase in mooring charges.
- (ii) Councillors to discuss an increase in mooring charges.

13. DATA PROTECTION OFFICER

The Town Clerk to update Councillors on recent regulations and to request approval for a budget of £2k for an External Data Protection Officer

14. PRECEPT

To confirm the Precept on South Oxfordshire District Council in the sum of £349,901 for the 2018/2019 financial year. The Responsible Finance Officer.

15. MAJOR PLANNING APPLICATIONS

Note: When deciding upon whether to recommend approval or refusal of a planning application classified as "other", members should, if they feel strongly about their recommendation, request that the application be called in by the District Council Ward Member in order that it may be referred to the District Council's planning committee.

(i) Reference: [P17/S3564/FUL](#) – Amendment 2

Type: Major

Proposal: Erection of a 70 bed care home (within Use Class C2), access, parking, landscaping and other associated works. (As amplified and amended by information accompanying email from Agent dated 11 December 2017).

Address: Land at Wallingford Road/Reading Road

(ii) Application Reference: [P17/S4054/FUL](#)

Type: Major

Proposal: Variation of condition 2 (approved plans) of planning permission P16/S1514/FUL to allow amendments to design and appearance of the approved scheme. Redevelopment of the Former Waitrose to create 22 retirement apartments, two ground floor retail units and associated parking.

Address: 12-16 St Martins Street

16. PLANNING COMMITTEE

Councillor Lloyd/The Town Clerk to report on the terms of reference for the planning committee.

17. STANDING ORDERS

The Town Clerk to report on required financial amendments regarding accounting legislation.

18. TOWN HALL REPAIRS

The Town Clerk to give Councillors an update.

19. SITE B AND INFRASTRUCTURE

Councillor Lloyd to report.

20. REPAINTING THE FRONT OF 10 ST MARTIN'S STREET

The Town Clerk to appraise Councillors of the new tenants proposals.

21. FOOD BANK

The Town Clerk to appraise Councillors of the proposal to relocate the storage of the Food Bank's non-perishable items to the Parks Yard.

22. DEFIBRILLATOR IN THE BULL CROFT PARK

The Town Clerk to report.

23. HIGH SHERIFF'S AWARDS FOR THE YEAR 2017/2018

To receive an update.

24. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

25. FUTURE AGENDA ITEMS

<u>Committee</u>	<u>Lead</u>	<u>Anticipated Agenda</u>
Council		
Neighbourhood Plan		Rolling
County/District Councillors	Cllr Lloyd	Rolling
Site B and Infrastructure	Cllr Lloyd	Rolling
Sand and Gravel		Rolling
Site E and Infrastructure		Rolling
Castle Street Yard	Cllr McGregor	
Promoting the Town Hall	Suzanne Symons	
Wallingford Accessible Boat Club	Public Participation/Cllr Whelan/Town Clerk	Feb 2018
Boat House Lease	The Town Clerk	Feb 2018
Wallingford self drive electric day boat hire	The Town Clerk	Feb 2018
Mooring Projects Proposals		Feb 2018
Parks		
Car Parking		
Use of Phone Boxes	Cllr Davidson	
CCTV		
Rubbish	Cllr Dolton	
Tourism		
Finance		
Internal auditor's recommendations, Properties, quarter accounts, bills schedules, etc.		
Personnel		
Full Evaluation of all job roles		October 2018
Planning		
Civic and Ceremonial		
Working Party		
Procedures and Protocols	The Mayor	
Bull Croft Working Party		

Distribution: District and County Councillors; The Mayor's Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 5TH JANUARY 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.