



Wallingford Town Council
9 St Martin's Street,
Wallingford,
OX10 0AL

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2017.11.20 – F&P

14th November 2017

To: All Members of the Finance and Properties Committee – Councillors Dolton; Holland; Lloyd; Norton, Titchener, Upcraft and Whelan and the Mayor Councillor Kidley

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street, Wallingford, on **MONDAY 20TH NOVEMBER 2017 AT 7PM** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. **APOLOGIES**
Apologies will be received.
2. **ADMISSION OF THE PUBLIC**
Members to consider and resolve those Agenda items for admission of the public.
3. **DECLARATION OF INTERESTS**
Information for each Member will be available at the meeting.
4. **PUBLIC PARTICIPATION (15 MINUTES IN TOTAL)**
5. **MINUTES**
To sign as a correct record the Minutes of the Meeting held on the 23rd October 2017, as set out on pages 142- 146 of the Minute Book, copy previously circulated to members,

6. **INTERNAL AND EXTERNAL AUDITOR'S REPORTS**
 - a) To receive the feedback from The Internal Audi. Report attached.
 - b)To receive the feedback from the External Audit and make recommendations to Full Council on the 27th November 2017. The Responsible Finance Officer. Report attached.
7. **BULL CROFT REGISTRATION**

To receive the Town Clerks report.
8. **PROPERTIES**
 - a) Bull Croft Lodge – The Town Clerk
 - b) 8a Castle Street – The Town Clerk
 - c) War Memorial Update – The Town Clerk
 - d) Town Hall Update – The Town Clerk
9. **TO REVIEW THE TOWN COUNCIL'S CHARGES**

The Responsible Finance Officer. Current charges attached.
10. **DRAFT ESTIMATES**

Members to receive the draft estimates/budget for 2018/2019. Members to make recommendations to full Council. The Responsible Finance Officer.
11. **EVENTS INSURANCE**

The Town Clerk.
12. **INVESTMENTS**

Minutes 354/10/2017 and 355/10/2017 refer. Any update.
13. **HEALTH AND SAFETY**

To receive the Project Managers Report (Attached). Members to report any Health and Safety issues that have arisen.
14. **FUTURE AGENDA ITEMS**

Distribution: Press and Noticeboards

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 17TH NOVEMBER 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.