



Wallingford Neighbourhood Plan Steering Group

Minutes

Tuesday 14th November 2017, 6.30pm Wallingford Town Council Offices

Attendees:

Rachel Rae – Project Manager WTC

Cllr Adrian Lloyd

Cllr Rob McGregor

Cllr Ruth Baroni

Jon Wheatcroft

Opinder Lidar

Val Mowlam

Alison Blyth

Jane Randle

Wendy Tobitt

The meeting started at 6.30pm.

1. Welcome

1.1. Cllr Maureen Norton, Cllr Amanda Holland Paula Lopez – Town Clerk sent their apologies.

1.2. In Cllr Norton and Cllr Holland's absence Cllr Lloyd chaired the meeting.

1.3. Cllr Lloyd welcome the new members to the Steering Group and thanked them for coming.

Cllr McGregor arrived at 6.35pm.

2. Minutes from last meeting – 24th October 2017

2.1. As only two members were present, who were in attendance at the meeting on 24th October the minutes will be approved at the next Steering Group meeting.

3. Draft Policies

3.1. The Project Manager updated the Steering Group on the feedback received from SODC on the draft policies. The Project Manager agreed to circulate the feedback to

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the Steering Group along with some general comments. The feedback will predominately focus on whether the policies are or aren't in conformity with SODC's Emerging Local Plan, if they need more detail to make them locally specific or if they need to be included in the action list. The six new members agreed to share the feedback with the rest of their Working Group members. The members will have any comments back to the Project Manager by Friday 1st December.

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3.2. A discussion took place about the need to agreeing to a structure and format for the plan, which will help when writing the policies. It was agreed that the Stroud Town Centre Neighbourhood Plan was good template to use. The chapter headings for all of the policies areas were also agreed. The Project Manager will circulate a template structure and the agreed chapter headings with the Steering Group.

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3.3. The Project Manager updated the Steering Group about the planning application for 502 homes at Site E. The Project Manager has already liaised with the Neighbourhood Planning Policy Officer at SODC and will continue to liaise with them and My Community regarding the grant for technical support. It was agreed that it should be an agenda item at future Steering Group meetings.

4. Communication / Correspondence

4.1. No correspondence.

5. AOB

5.1. It was agreed to cancel the core meeting on the 28th November at 6.30pm to allow the Working Groups more time to review the feedback and make amendments. The Project Manager will talk to the chair of the Steering Group regarding the meeting scheduled for 10.30am on 28th November.

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5.2. On Tuesday 5th December at 6.30pm the Steering Group will meet again in a workshop style meeting to progress the policy documents.

The meeting finished at 8.00pm

Future meeting dates:

Tuesday 28th November at 10.30am – To be confirm

Tuesday 28th November at 6.30pm – CANCELLED

Tuesday 5th December at 6.30pm