

**WALLINGFORD TOWN COUNCIL**

**M I N U T E S**

of the

Finance and Properties Committee Meeting held in the Council Offices,  
Wallingford on Monday 23<sup>rd</sup> October 2017

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**P R E S E N T**

The Mayor, Councillor Kidley

Councillors Holland, Lloyd, Titchener, Upcraft and Whelan

The Chairman, Councillor Dolton

The Town Clerk, Mrs Paula Lopez

The Responsible Finance Officer, Mrs Jennipher Jeje

**346. APOLOGIES**

Apologies were received from Councillor Norton

**347. ADMISSION OF THE PUBLIC**

It was Proposed by Councillor Holland, Seconded by Councillor Lloyd and

**RESOLVED:**

**THAT** in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the Meeting during consideration of the following items on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted: -

Agenda Items 8 - Aged Debtors  
Confidential Minute 175 on Page 66 of Minutes dated the 24<sup>th</sup> July 2017.

**348. DECLARATION OF INTERESTS**

Information for each Member was available at the meeting. Councillor Holland declared that she was a Trustee of the Citizens Advice Bureau (CAB).

### **349. MINUTES**

To sign as a correct record the Minutes of the Meeting held on the 24<sup>th</sup> July 2017, as set out on pages 60 - 66 of the Minute Book, copy previously circulated to members.

It was Proposed by Councillor Upcraft, Seconded by Councillor Holland and

#### **RESOLVED:**

**THAT** the Minutes of the Meeting held on the 24<sup>th</sup> July 2017, as set out on pages 60 - 66 of the Minute Book, copy previously circulated to members, copy attached to the Minute Book be signed as a correct record.

**1904 Hours – Here Councillor Titchener arrived.**

### **350. QUARTER 2 ACCOUNTS**

The Responsible Finance Officer (RFO) presented the Quarter 2 Accounts (see attached) bringing to Members attention to all the items highlighted in red. It was Proposed by Councillor Lloyd, Seconded by Councillor Upcraft and

#### **RESOLVED:**

**THAT** Quarter 2 Accounts ending the 30<sup>th</sup> September 2017, copy attached to the minute book be received and approved.

### **351. BILLS SCHEDULES**

The Responsible Finance Officer presented Bills Schedules for June, July and August 2017. It was Proposed by Councillor Titchener, Seconded by Councillor Holland and

**THAT** the schedule of bills paid in June 2017 in the sum of £61,588.67, July 2017 in the sum of £57,410.85 and August 2017 in the sum of £45,640.12 be received and the action of The Responsible Finance Officer in paying same is confirmed.

### **352. PROPERTIES UPDATE**

(i) Property Working Party Update.

The Town Clerk updated members.

(ii) Members to agree on a contact person/firm for out of hours emergencies regarding Town Council owned properties.

It was agreed that it would be better if it were not a member of Staff or a Councillor and The Mayor will discuss this further with the Senior Officer.

### **353. GRANT APPLICATIONS**

**Members considered the following grant applications:**

(i) The Soldiers of Oxfordshire Museum 2017 – Request £250 - Background information <http://www.sofo.org.uk/>

It was Proposed by Councillor Holland, Seconded by Councillor Upcraft and

**RESOLVED:**

**THAT** a grant of £250 is awarded to The soldiers of Oxfordshire Museum 2017.

(ii) Citizens Advice Centre, Wallingford – Request £500.

It was Proposed by Councillor Titchener, Seconded by Councillor Lloyd and

**RESOLVED:**

**THAT** a grant of £500 is awarded to The Citizens Advice Bureau, Wallingford.

(iii) Be Free YC (Supporting Young Carers in Oxfordshire) – £500 Requested

It was Proposed by Councillor Lloyd, Seconded by Councillor Titchener and

**RESOLVED:**

**THAT** a grant of £500 is awarded to Be Free YC (Supporting Young Carers in Oxfordshire).

(iv) Victim Support Services - £100

It was Proposed by Councillor Whelan, Seconded by Councillor Lloyd and

**RESOLVED:**

**THAT** a grant of £100 is awarded to Victim Support Services.

(v) Table Tennis Club - £163.98

It was Proposed by Councillor Dolton, Seconded by Councillor Lloyd and

**RESOLVED:**

**THAT** a grant of £163.98 is awarded to The Table Tennis Club, Wallingford.

**354. TO DISCUSS THE TOWN COUNCIL'S LONG TERM INVESTMENTS**

The Members discussed the long term investment and the investment policy. The Responsible Finance Officer is to contact Investigo to understand the details of the account and then to review the Investment Policy.

**355. INVESTMENT POLICY**

Councillor Lloyd raised the possibility of using SODC's investment managers. Members decided that it was an option that they needed to understand in more detail before they reviewed it further.

**356. BULL CROFT RECREATION ROOMS LEASE**

The Town Clerk updated Members in that she would be preparing the lease.

**357. THE BOATHOUSE AND HENLEY CHARTER COMPANY**

The Town Clerk updated Members.

**358. FUTURE AGENDA ITEMS**

Long Term Investments  
Investment Policy

**CONFIDENTIAL MINUTES SEE PAGE 146**