



Wallingford Neighbourhood Plan Steering Group

Minutes

Tuesday 3rd October 2017, 6.30pm Wallingford Town Council Offices

Attendees:

Rachel Rae – Project Manager WTC

Cllr Maureen Norton

Cllr Adrian Lloyd

Cllr Amanda Holland

Cllr Rob McGregor

Cllr Ruth Baroni

The meeting started at 6.30pm

1. Welcome

1.1. There were no apologies.

2. Minutes from last meeting

2.1. Minutes from 19th September were approved.

3. Policy documents – feedback from Working Groups

3.1. Housing

3.2. Education, Environment and Health

3.3. Leisure, Town Centre, Amenities and Retail

3.4. Economy and Employment

3.5. Transport

Cllr Adrian Lloyd was going to pull together the documents for the above Working Group themes. Cllr Lloyd is still working in the document and will have it ready by Wednesday 11th October. On Wednesday 11th October the Project Manager will circulate the document with Ricardo, the Steering Group and Opinder. Comments must be received back by Friday 13th

AL

RR

October and so the documents can be circulated with the Working Group members before Wednesday 18th October.

The Project Manager thanked Jane Randal and Bob Waterfall for all their hard work and contributions.

4. Communication / Correspondence

4.1. Cllr Holland shared an email about the consultation on housing numbers. A working group member also shared the same email.

4.2. A site promoter emailed requesting another meeting. The Project Manager will liaise with them to organise a meeting later in the year.

Cllr Rob McGregor left the meeting at 7.30pm

5. AOB

5.1. Cllr Maureen Norton reported that she and the Project Manager had a very helpful meeting with Ricardo Rios at SODC. With Ricardo's help Cllr Norton and the Project Manager have established a way forward for the WNP.

5.2. Cllr Norton would like to consider reforming the Steering Group to include members from the Working Group.

5.3. The site assessment is ongoing. The Project Manager is arranging site visits as part of the process.

5.4. Cllr Baroni is drafting a survey to capture regarding leisure requirements in Wallingford. The survey could be used to inform the Bullcroft Trust Working Party and the Regal Working Party as well as the WNP.

RB

5.5. It was agreed that the mayor should be kept in the loop about the WNP. Cllr Maureen Norton will invite the Town Clerk to daytime meetings.

MN

Future meeting dates:

- Tuesday 24th October at 10.30am
- Tuesday 14th November at 6.30pm

The meeting finished at 8.15pm