



Wallingford Town Council  
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2017.07.24 – F&P

19<sup>th</sup> July 2017

**To: All Members of the Finance and Properties Committee – Councillors Cockman; Dolton; Holland; Lloyd; Norton, Titchener, Upcraft, and the Mayor Councillor Kidley**

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street, Wallingford, on **MONDAY 24<sup>TH</sup> JULY 2017 AT 7PM** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

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## **A G E N D A**

- APOLOGIES**  
Apologies will be received.
- ADMISSION OF THE PUBLIC**  
Members to consider and resolve those Agenda items for admission of the public.
- DECLARATION OF INTERESTS**  
Information for each Member will be available at the meeting.
- MINUTES**  
The Minutes of the Meeting held on the 22<sup>nd</sup> May 2017, as set out on pages 18 - 22 of the Minute Book, copy previously circulated to members, were signed as a correct record at the Council meeting on the 12<sup>th</sup> June 2017. All recommendations relating to the External Audit and Financial Risk Assessment were resolved at this meeting.
- QUARTER 1 ACCOUNTS**  
The Responsible Finance Officer (RFO) will present the Quarter 1 Accounts. See attached.

**6. BILLS SCHEDULES**

To receive an update including Bills Schedules for April and May 2017 – RFO.  
Paperwork to follow.

**7. AGED DEBTORS LIST**

- i) Members to receive a copy of the latest Debtors List - RFO
- ii) Bull Croft Lodge Update from the Town Clerk.

**8. FLINT HOUSE**

To receive an update regarding the tenants rent - RFO

**9. PROPERTIES UPDATE**

The Town Clerk to update Members.

**10. GRANT APPLICATIONS**

**To consider approving the following grant applications:**

- (i) Wallingford Chameleon Arts/Music at St Peter's Church – Final concert amount of application £350.
- (ii) BunkFest – Security re road closures amount of application £621. (note Finance Terms of Reference state can only resolve up to £500)
- (iii) Agatha Christie Weekend – Publicity/Leaflets amount of application £250.
- (iv) Wigod Family Services – Computer related items - application £500 (paperwork to follow).

**11. TO CONSIDER APPROVING THE BOATHOUSE'S REQUEST FOR MOORINGS WITHIN THEIR LEASE**

Members to discuss. The Town Clerk.

**12. TO CONSIDER APPROVING HENLEY SALES AND CHARTER'S AGREEMENT – ELECTRIC BOATS IN WALLINGFORD**

Please see the attached report and copy of agreement relating to Wallingford Bridge Steps between Wallingford Town Council and Henley Sales and Charter. Members to discuss. The Town Clerk.

**13. TO DISCUSS THE RING FENCING OF RESERVES FOR NEIGHBOURHOOD PLAN**

The Town Clerk to report.

**14. SPEAKERS/TELECOM COMMUNICATION FOR TOWN HALL**

Councillor Cockman to report.

**15. FUTURE AGENDA ITEMS**

Distribution: Press and Noticeboards

Note: Additional documents are available from the office on request.

**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 21<sup>ST</sup> JULY 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.**