



## Wallingford Neighbourhood Plan Steering Group

### Minutes

Wednesday 19<sup>th</sup> July 2017, 2.30pm Wallingford Town Council Offices

#### Attendees:

Rachel Rae – Project Manager WTC

Cllr Amanda Holland

Cllr Adrian Lloyd

Cllr Maureen Norton

Cllr Rob McGregor

*The meeting started at 2.30pm.*

#### 1. Welcome

1.1. Nexus and Cllr Mick Kidley sent their apologies.

#### 2. Minutes from last meeting

##### 2.1. Minutes from 20<sup>th</sup> June

Minute 5.3. a meeting with GVA took place to allow the WNP to update GVA about progress of the WNP. Access to the site was also discussed, as well as the need to safeguard land for sewage and the railway.

GVA is an agenda item at the next Town Council Planning Committee meeting.

The minutes were approved.

##### 2.2. Minutes from 5<sup>th</sup> July

Minute 3.2 Cllr Lloyd wrote the crib sheet. Cllr Holland thanked him . The minutes were approved.

#### 3. Public Consultation – 8<sup>th</sup> July

**3.1.** The Project Manager reported that more questionnaires have been received since 8<sup>th</sup> July. 15 surveys have been completed online.

**3.2.** Generally, feedback regarding the event has been positive and people thanked the WNP volunteers for their efforts. Lots of the attendees commented that the information was clear, easy to read and that it was a very informative event.

**3.3.** Cllr Holland thanked the Project Manager for all her work.

#### **4. SA & SEA – Vision and Objectives Review**

**4.1.** The Steering Group agreed to send the current vision and objectives to Ricardo Rios at SODC. The Project Manager will amend the typos and email Ricardo.

#### **5. Site Assessment Validation Meeting – 7<sup>th</sup> September / 13<sup>th</sup> September**

**RR**

**5.1.** The WNP will need to RAG all of the sites again. It was proposed a small group of volunteers do this. The WNP must ensure all interests must be declared and recorded.

#### **6. Nexus**

##### **6.1. Full Council 31<sup>st</sup> July**

This was discussed under item 7 Timescale / Budget.

#### **7. Timescale / Budget**

This was discussed in confidential.

#### **8. Communication / Correspondence**

**8.1.** The Project Manager received an email asking of the consultation material is available at the library. The Project Manager will respond.

#### **9. AOB**

None.

*The meeting finished at 4.30pm.*

**Date of next meetings:**

Wednesday 9<sup>th</sup> August at 2.00pm at the Wallingford Town Council offices.

The Project Manager will update the timeline and circulate.