

WALLINGFORD TOWN COUNCIL

MINUTES

of the

Meeting of Council held in the Town Hall, Wallingford on
Monday 15th May 2017

PRESENT

The Mayor, Councillor Michael Kidley

Councillors Cockman, Cripps, Dolton, Holland, Hughes, Lester, Lloyd, McGregor,
Titchener and Upcraft.

The Town Clerk, Mrs Paula Lopez

Before the formal business of the agenda was transacted, prayers were said by The Mayors
Chaplain, The Reverend David Rice.

15. APOLOGIES

Apologies for absence were received from Councillors Beatty, Davidson, Goddard and
Norton.

16. ADMISSION OF THE PUBLIC

There were no items for inclusion in Part II confidential minutes.

17. DECLARATION OF INTERESTS

Information for each Member was available at the meeting.

There were no declarations of interest.

18. PUBLIC PARTICIPATION (10 MINUTES IN TOTAL)

The Mayor welcomed Mrs Beryl Guiver, Vice Chairman of The Sports Trust to the
meeting. Mrs Guiver gave a brief overview of the Sports Club including its aims, the clubs
that are based there and the committee structure.

Mrs Guiver reported that the Sports Trust needed The Town Council's support to apply for Section 106 monies from the Habitat development as they need to replace the flat roofs on the squash courts.

1915Hours – Here Councillor Hughes arrived

Mrs Guiver was thanked for coming to the meeting and advised that the Councillors will be discussing Section 106 monies later on.

19. IMPROMPTU PUBLIC PARTICIPATION (15 MINUTES IN TOTAL)

There were no members of the public reporting under this section.

20. MAYORS COMMUNICATIONS

(i) Old Waitrose Development – Hoarding windows will be put into the rear access so that members of the public can view works. Also Herras fencing by the footpath by the Co-op will still be in place so public will be able to see from this area too.

(ii) Town Hall Balcony - Work on the balcony is due to start between the 15th May and 12th June.

(iii) New Winterbrook Development – The road names are Barbican Close, Portcullis Drive and Heritage Close.

(iv) Thank you card - The Family Services Co-ordinator, Michelle Andrews has sent a thank you card for her gifts.

(v) Thank you – The Wallingford Stroke Club have sent a card thanking the Town Council for their grant.

(vi) McDonalds at Benson – Help in the Community. Any suggestions regarding work that could be completed by the McDonalds team?

(vii) Thank you – The Sinodun Players and Corn Exchange – Thank you for the free use of the Regal Centre for The Barn Dance - £2,500 was raised for the new roof.

(viii) Sinodun Players and The Corn Exchange – Thank you for the grant towards the roof.

(ix) Neighbourhood Policing – Copies of the May 2017 newsletter are available

(x) Purse Thefts – Unfortunately there are been more purse thefts in Wallingford.

21. MINUTES

The Town Clerk submitted the Minutes of the Meeting of the Council held on the 10th April 2017, copy circulated to all Members, copy attached to the Minute Book. It was Proposed by Councillor Holland, Seconded by Councillor Lester and

RESOLVED:

THAT the Minutes of the Meeting of Council held on the 10th April 2017, as set out on pages 265 - 267 of the Minute Book be signed by the Chairman as a correct record.

22. PLANS AND GENERAL PURPOSES COMMITTEE

The Town Clerk submitted the Minutes of the Plans and General Purposes Committee Meeting held on 27th March 2017.

It was Proposed by Councillor Upcraft, Seconded by Councillor Dolton and

RESOLVED:

THAT the Minutes of the Plans and General Purposes Committee Meeting held on 27th March 2017, as set out on pages 268 - 279 of the Minute Book be adopted.

23. TO APPROVE AND ADOPT THE STANDING ORDERS, FINANCIAL REGULATIONS AND TERMS OF REFERENCE FOLLOWING THE AGREED RESTRUCTURING

- (i) **Standing Orders** – The Town Clerk presented the Standing Orders and pointed out a few areas which had been amended. Councillors discussed and the following amendments were agreed:
- The Mayor to have voting rights.
 - Inspection of land and premises is restricted to the Chairman of Finance and Properties and the Chairman of Parks, Gardens, Allotments and Open Spaces unless authorised by the Council, a committee or the proper officer

It was Proposed by Councillor Lloyd, Seconded by Upcraft and

RESOLVED:

THAT The revised Standing Orders are approved and adopted.

- (ii) **Financial Regulations** – It was Proposed by Councillor Lloyd, Seconded by Councillor Upcraft and

RESOLVED:

THAT The revised Financial Regulations are approved and adopted.

- (iii) **Terms of Reference** – Councillors discussed whether or not the Mayor should have voting rights where he/she is an ex-officio at meetings and whether or not they are part of the quorum of a meeting. It as Proposed by Councillor Lester, Seconded by Councillor Hughes and

RESOLVED:

THAT the Mayor should have voting rights at all meetings although he/she does not form part of the quorum.

It was Proposed by Councillor Lloyd, Seconded by Councillor Upcraft and

RESOLVED:

THAT the Terms of References be adopted but each committee will review the terms of references at the first committee meeting.

24. TO APPROVE AND ADOPT THE TIMETABLE OF MEETINGS

Councillor Lester thanked the office for producing the Timetable of Meetings and it was Proposed by Councillor Titchener, Seconded by Councillor Holland and

RESOLVED:

THAT the timetable of Meetings for the 2017-2018 Municipal year is approved and adopted.

25. APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES

Councillors considered which committees and working groups they wished to be on

(i) Committees

It was Proposed by Councillor Titchener, Seconded by Councillor Lloyd and

RESOLVED:

THAT the attached revised list of committee members be approved and adopted.

(ii) Outside Bodies including Working Groups.

(a) Municipal Charities

Councillor Lester stated that both hers and Miss Granados appointments as Trustees to the Municipal Charities had expired however they are both willing to stand again. It was Proposed by Councillor Dolton, Seconded by Councillor Titchener and

RESOLVED:

THAT Miss Granados and Councillor Lester be elected to serve as Nominative Trustees for the Wallingford Municipal Charities. Term of office is 4 years from February 2017 to February 2021.

(b) Appointments to Outside Bodies Including Working Groups

It was Proposed by Councillor Lester, Seconded by Councillor Dolton and

RESOLVED:

THAT the attached revised list of appointments to Outside Bodies be approved and adopted.

26. TO MOVE FUTURE AGENDA ITEMS TO THE APPROPRIATE COMMITTEES

It was Proposed by Councillor Titchener, Seconded by Councillor Hughes and

RESOLVED:

THAT The Town Clerk reviews the list of Future Agenda Items. The revised list is the last item on this set of minutes.

27. THE TOWN COUNCIL TO APPROVE THE USE OF THE COMMON SEAL FOR THE SIGNING OF THE LEASE FOR 10 ST MARTIN'S STREET

The Town Clerk asked Councillors to approve the use of the Common Seal for the signing the lease for 10 St Martin's Street. It was Proposed by Councillor Lester, Seconded by Councillor Lloyd and

RESOLVED:

THAT The Town Council approves the use of the Common Seal for the signing of the lease for 10 St Martin's Street.

28. SAND AND GRAVEL EXTRACTION

Councillor Lloyd reported that the revised Grundon's application is available and we have until the 2nd June to respond. The main points to note are the sequences of gravel extraction, in that, Berkeley Homes objected stating that it would have an impact on their development and the Winterbrook section is now set to be extracted first. The County Council do not appear to have taken into account the Town Council's response and appear to want to grant this application. However, it has been confirmed that a protected species, that is an otter, has been spotted in the small stream and this could have an impact on the application. Councillor Lloyd will email Councillors if there is any significant news to report before the next planning meeting.

29. NEIGHBOURHOOD PLAN

Councillor Lloyd updated Councillors, Nexus had given detailed documents to the working groups and they are now working on finalising their aims and objectives. The next stage is writing detailed policies. The Steering Group have met with 3 developers and hope to meet with more next week. Two of the three developers have agreed to hold off their applications until Wallingford's Neighbourhood Plan is in place.

Councillor Lloyd believes that the District Council's Local Plan is O.K. although the housing allocation for villages is not adequate but he believes this is due to infrastructure. Councillor Lloyd has requested an extension on the submission of comments to the consultation.

Councillor Holland reported that a further public consultation regarding planning policies is scheduled for the 8th July and once these are in place we will be working with them until 2033.

30. SECTION 106 MONIES

Councillors had listened to Mrs Guiver, Vice Chairman of the Sports Trust, report and discussed whether they would support the Sports Trust's application for Section 106 money. Councillors also discussed funding and it was noted that the Neighbourhood Plan will have a strategic plan for this. The Grants Working Party will also be looking at how to obtain funding for projects.

Councillors concluded that they would support the Sports Trust's application and it was Proposed by Councillor Lloyd, Seconded by Councillor McGregor and

RESOLVED:

THAT the Town Council supports the Sports Trust's application for Section 106 monies in respect of replacement flat roofs for the Squash Courts.

31. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

Councillors Titchener, Upcraft and McGregor attended Mayors Sunday.

Councillor Hughes – Sports Trust meeting

Councillor Holland – Neighbourhood Plan meetings, Mayors Sunday and Business Survey on the Hithercroft Industrial Estate.

Councillor Cripps – Style Acre Race Night and Mayors Sunday

Councillor Cockman – Carnival meeting.

Councillor Lester - Awards for the Abingdon police cadets, Wallingford school dance festival, Meeting with Head Wallingford school, Greeted the centurion runners (London to oxford) along the tow path in the dark, Awarded prizes and opened art exhibition at the Methodist church, WAGS plant sale, Awarded Medals at RAF Benson, St. Nicholas School's assembly their book of achievement, Car Rally, Wallingford Regatta, Wallingford Health and Well-being meeting, Race Night for style Acre raised £1500, Meeting with RAF for Freedom March, Flight in a Puma, St Georges Celebration day event, St Georges Day Parade in Dorchester Abbey.

The Mayor – Meeting with RAF for Freedom March, Style Acre Race Night and Mayors Sunday.

Councillor Lloyd - Neighbourhood Plan - Steering Group, Working Group and meeting with Developers, 94 High St – meeting with resident, 10 St Martins St inspection & lease review, Submitted Portcullis objection, Submitted New Barn Farm planning objection, Local Plan submission, Court appearance in respect of Bull Croft Lodge and discussions with solicitor, Mayor's Sunday and Bull Croft Working Group

32. FUTURE AGENDA ITEMS

Revised list for future agenda items below:

Ref		Lead	Anticipated Agenda
1	Neighbourhood Plan & Project Manager	Cllr Goddard	Council
2	District Councillors Liaison.		Council
3	Sand and Gravel CAGE Funding	Cllr Lloyd	Council
4	Car Parking	Cllr Davidson	Parks
5	Rubbish	Cllr Holland	Parks
6	Site B and Infrastructure	The Town Clerk	Council
7	Visit Midsomer Proposal		Tourism
8	Media Policy	Town Clerk	Council
9	Use of Phone Boxes		Parks

10	Grant Funding	Cllr Lloyd	Grants Working Party
11	Family Services	Cllr Norton	Council
12	Parking Near Kerbs (Police to be asked)	Cllr McGregor	Parks
13	CCTV	Cllr Dolton	Parks
14	Protocol	Cllr Titchener	Personnel
15	Walk the Thames	The Town Clerk	Tourism
16	Youth Worker	Councillor Dolton	Council
17	Training Young People not in employment	Cllr Holland	Personnel
18	River Users Group		Tourism
19	Town Branding	Cllr Goddard	Communications Working Party & Council
20	Local Plan (preferred options)	Cllr Lloyd	Council
21	Councillor Recruitment	Cllr Cockman	Council
22	Speakers/Telecom Communication for Town Hall	Cllr Cockman	Finance
23	Market Benches		Parks
24	Moorings Contract	Town Clerk	Council
25	Market Town Co-Ordinator – SODC Funding	Town Clerk	Council
26	Castle Yard Car Park	Cllr McGregor	Council
27	Dual Markets and Terms and Conditions	Cllr Cockman	Parks