

# Wallingford Neighbourhood Plan

Helping to shape the future of Wallingford



## Wallingford Neighbourhood Plan Steering Group

### Minutes

Tuesday 25<sup>th</sup> April 2017, 6.30pm Wallingford Town Council Offices

#### Attendees:

Rachel Rae – Project Manager WTC

Cllr Adrian Lloyd

Cllr Maureen Norton

Cllr Mick Kidley

*The meeting started at 6.35pm.*

#### 1. Welcome

1.1. Apologies were received from Cllr Rob McGregor, Cllr Amanda Holland Cllr

Geoff Goddard – Chair.

#### 2. Minutes from last meeting

2.1. The minutes from the 21<sup>st</sup> March were approved. RR updated the group that the format for the site assessment had changed slightly and it will now be done in two parts – see agenda item 4.

2.2. Notes were taken on 4<sup>th</sup> April. RR will make a few amendments to the notes and they will be circulated after.

RR

#### 3. Working Groups

3.1. RR and Alasdair met with all the WG for the policing writing workshop.

Feedback from the WG suggests it was a positive and well received evening.

RR will circulate all of the WGs policies.

RR

#### 4. Site Assessment

4.1. As previously discussed, the Project Manager is going to set a date, preferably a Saturday and invite members of the WGs to attend, along with Nexus and the WG chairs.

RR

4.2. RR will set up a series of 30 minute meetings with site promoters / developers

## 5. Timescale / Budget

RR

5.1. It was suggested that the Public Consultation is held on Saturday 8<sup>th</sup> July to allow time for people to comment before the start of the summer season.

Furthermore, it was agreed to extend the consultation from four weeks to six weeks to allow for the summer period.

RR

5.2. Has been updated by Nexus and RR will be circulating dates of forthcoming meetings and events.

5.3. RR is applying for Locality grant funding.

## 6. Communication / Correspondence

6.1. None.

## 7. Neighbouring NPs

7.1. The SG is meeting with Crowmarsh Parish Council after this meeting.

## 8. AOB

8.1. There was no other business.

*The meeting finished at 7.20pm.*

**Date of next meeting:** Tuesday 9<sup>th</sup> May at 6.30pm, Wallingford Town Council offices.