



Wallingford Town Council

Wallingford Town Council
9 St Martin's Street,
Wallingford,
OX10 0AL
Tel: 01491 835373

6th December 2017,

Email: seniorofficer@wallingfordtowncouncil.gov.uk
2017-12-11 Council ba

To: All Members of Council

Dear Councillor,

You are hereby summoned to attend a meeting of Council which is being held in **CENTRE 70, KINECROFT, WALLINGFORD** on **Monday 11th December 2017 at 7p.m.** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

***Before the start of the meeting and the formal business of the agenda is transacted, prayers will be said by
The Mayor's Chaplain, The Reverend David Rice***

AGENDA

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.

Agenda Item 15.

3. DECLARATION OF INTERESTS

Information for each Member will be available at the meeting.

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

At the time the agenda was prepared there were no notified members of the public.

6. MAYORS COMMUNICATIONS

7. MINUTES

To sign as a correct record the Minutes of the Meeting of Council held on the 27th November 2017 as set out on pages 170 - 183 of the Minute Book.

8. TO ADOPT THE FOLLOWING MINUTES

To adopt the minutes of the following committee meeting held in 2017, copies previously signed as a correct record and circulated to Councillors:

Parks, Gardens, Allots. & Open Spaces	11.09.17	Pages 106-109
Tourism and Economic Development	25.09.17	114-119
Personnel	09.10.17	120-123

9. MAJOR PLANNING APPLICATIONS

Note: When deciding upon whether to recommend approval or refusal of a planning application classified as “other”, members should, if they feel strongly about their recommendation, request that the application be called in by the District Council Ward Member in order that it may be referred to the District Council’s planning committee.

Application Reference: [P17/S3564/FUL](#)

Type: Major

Proposal: Amendment as amplified by Archaeological Evaluation Report received 28th November 2017. Re: Erection of a 70-bed care home (within Use Class C2), access, parking, landscaping and other associated works.

Address: Land at Wallingford Road/Reading Road

Site B

(i) Application Reference: [P17/S3891/RM](#) (Reserved Matters)

Type: Major

Amendment: No. 1 – Dated 28th November 2017

Proposal: Phase 1 Reserved Matters comprising the construction of 125 dwellings, landscaping, sports pitches, allotments, estate roads and associated infrastructure. The outline application was considered to be EIA development and an Environmental Assessment was submitted in support of this application. This reserved matters submission has been the subject of a Screening Request. The local planning authority has determined that there is no requirement for additional environmental assessment in support of this submission (As per additional information received 28 November 2017)

Address: Land to the West of Wallingford (Site B) Phase 1

(ii) Application Reference: [P17/S3969/FUL](#)

Type: Minor

Proposal: Construction of a temporary information centre for Land to the West of Wallingford (Site B) incorporation two fixed advertisements with a temporary access, car parking and landscaping.

Address: Land to the West of Wallingford (Site B)

(iii) Application Reference: [P17/S3970/A](#) (Advertisement Consent)

Type: Other

Proposal: construction of a temporary centre for Land to the West of Wallingford (Site B) incorporation two fixed advertisements with a temporary access, car parking and landscaping.

Address: Land to the West of Wallingford (Site B)

(iv) Application Reference: [P17/S4049/FUL](#)

Type: Minor

Proposal: Temporary Construction Access for a period of 7 years

Address: Land to the West of Wallingford (Site B)

(v) Application Reference: [P17/S4142/SCR](#)

Type:

Proposal: A request for an EIA Screening Opinion

Address: Land to the West of Wallingford (Site B)

(vi) Application Reference: [P17/S4183/A](#)

Type: Other

Proposal: Erection of 1 x non-illuminated signage board and 4 x flag poles

Address: Land to the West of Wallingford (Site B)

10. FINANCE AND PROPERTIES COMMITTEE

To consider and resolve the following recommendations from the meeting 20th November 2017.

Minute 406/11/2017 refers:

The Responsible Finance Officer. Current charges attached. The charges were discussed for 2018/2019 it was Proposed by Councillor Titchener, Seconded by Councillor Norton and

RECOMMENDED:

THAT no changes, apart from a possible increase in the summer daily mooring charges from £5 to £10 per night were recommended. The Town Clerk will contact SODC to ask if this is possible under the joint current agreement.

11. ESTIMATES

Minute 407/11/2017 Refers - Draft Estimates

Councillors to approve the draft estimates.

Members of the Finance and Properties Committee received the draft estimates/budget for 2018/2019 at their meeting on the 20th November 2017 and it was Proposed by Councillor Titchener, Seconded by Councillor Norton and

RECOMMENDED:

THAT the estimates be approved by Full Council.

At the Finance and Properties meeting The Town Clerk requested that Members note that a substantial amount of money will be spent out of reserves across all the properties and careful planning will be needed with the emphasis on obtaining grants where possible.

12. PROPOSED OXFORD AND CAMBRIDGE EXPRESSWAY

Councillor Lloyd to appraise Councillors of the proposed Oxford and Cambridge Expressway. The Oxfordshire Association of Local Councils would like Wallingford Town Council's views to take to the Highways England meeting on the 14th December 2017.

13. WILDING AND ANDREW REMEMBRANCE SERVICE

Councillors to consider taking over the Wilding and Andrew Remembrance Service – See attached report.

14. 10 ST MARTINS STREET

The Town Council to approve the Town Clerk to sign and use the Town Council's Common Seal on the lease for 10 St Martin's Street.

15. HIGH SHERIFF'S AWARDS FOR THE YEAR 2017/2018

Councillors to consider nominations for the above High Sheriff's Awards – please see the attached paperwork. Deadline for nominations 11th January 2018. List of previous awards and nominations attached.

16. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

17. FUTURE AGENDA ITEMS

<u>Committee</u>	<u>Lead</u>	<u>Anticipated Agenda</u>
Council		
Neighbourhood Plan	Cllr Norton	Rolling
County/District Councillors		Rolling
Site B and Infrastructure	Cllr Lloyd	Rolling
Sand and Gravel	Cllr Lloyd	Rolling
Site B and Infrastructure	Town Clerk	Rolling
Castle Street Yard	Cllr McGregor	
Promoting the Town Hall	Suzanne Symons	
Standing Orders Amendment (Accounting Legislation)	The Town Clerk	Jan 2018
Internal and External Audit		

Including Precept Planning Committee Review Wallingford Accessible Boat Club		Jan 2018 Jan 2018 Feb 2018
Parks Car Parking Use of Phone Boxes CCTV Rubbish	Cllr Davidson Cllr Dolton	
Tourism		
Finance Internal auditor's recommendations, Properties, quarter accounts, bills schedules, etc.		
Personnel Full Evaluation of all job roles		October 2018
Planning		
Civic and Ceremonial Working Party Procedures and Protocols	The Mayor	
Bull Croft Working Party		

Distribution: District and County Councillors; The Mayor's Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 8TH DECEMBER 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.