

WALLINGFORD TOWN COUNCIL



9 St Martin's Street
Wallingford
OXON OX10 0AL
01491 835373
www.wallingford.co.uk

2017-11-15 Personnel Agenda

Seniorofficer@wallingfordtowncouncil.gov.uk

9th November 2017

To: All Members of the Personnel Committee – Councillors Davidson, Dolton, McGregor, Norton and Titchener and The Mayor, Councillor Mike Kidley

Dear Councillor,

You are hereby summoned to attend a meeting of the Personnel Committee which is being held in the **Town Council Offices, 9 St Martin's Street on Wednesday 15th November 2017** at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. APOLOGIES

Apologies to be received.

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting for the following agenda items:

- Staffing Requirements and confidential minutes

3. DECLARATION OF INTERESTS

Information for each Member will be available at the meeting.

4. MINUTES

To sign as a correct record The Minutes of the Meeting held on the 9th October 2017 as set out on pages 120 to 123 of the Minute Book, copies attached.

5. **STAFFING REQUIREMENTS – 2018/2019**

To receive recommendations for budgets following The Chairman, Town Clerk and Councillor Davidson's meeting on the 19th October 2017.

6. **FUTURE AGENDA ITEMS**

Distribution: Notice Boards

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 10TH NOVEMBER 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.