



Wallingford Town Council
9 St Martin's Street,
Wallingford,
OX10 0AL

2017-09-06 Parks tc/rl

06th September 2017

To All Members of the Parks, Gardens, Allotments and Open Spaces Committee – Councillors Cockman, Davidson, Hughes, Lester, McGregor, Upcraft, and the Mayor, Councillor M. Kidley.

Dear Councillor,

You are hereby summoned to attend a meeting of the Parks, Gardens, Allotments and Open Spaces which is being held in the **TOWN HALL**, Wallingford, on Monday 11th September 2017, at 7p.m. for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk

A G E N D A

1. APOLOGIES

Apologies for absence will be received.

2. DECLARATION OF INTERESTS

Information for each Members will be available at the meeting.

3. ADMISSION OF THE PUBLIC

4. PUBLIC PARTICIPATION (10 MINUTES IN TOTAL)

PCSO Sue Harris

5. IMPROMPTU PUBLIC PARTICIPATION (15 MINUTES IN TOTAL)

To be notified to The Town Clerk by 10.30am on Friday 8th September 2017

6. **PARKS, GARDENS, ALLOTMENTS AND OPEN SPACES MINUTES**

To sign as a correct record the Minutes of the Parks, Gardens, Allotments and Open Spaces Meeting held on the 10th July, as set out on pages 49 - 52.

7. **ALLOTMENTS**

- a. **Waiting List**
Mrs Collins to update councillors
- b. **Winner of the Allotment Trophy announced at WAGS Show**
Councillor Lester to update councillors
- c. **Available budget for committee**
Councillor Lester to update councillors as to whether there is a budget available

8. **BULL CROFT PARK**

- a. **Bullcroft Working Party**
Councillor Upcraft to give an update
- b. **Family Orienteering Event, 16th September**
A Councillor to attend set up to ensure all conditions are adhered to
- c. **A complaint has been received about the number of crows in the park**
Councillor Lester to discuss with councillor. Councillors to recommend action if deemed necessary.
- d. **A complaint has been received with regard to the Parks staff burning green waste in the ditch.**
Councillor Lester to discuss alternative options with the Parks Foreman

To note forthcoming events on the Bullcroft –

966 Squadron Wallingford, Tuesday and Thursdays evenings play games/sporting activities
SODC, buggy fitness each Tuesday daytime

9. **KINECROFT**

- a. **Knotweed**
Mrs Collins to give Councillors an update

b. Pond behind Croft Road houses

Councillor Lester to update councillors. Despite letters being sent to Croft Road residents, the pond has not been removed. The Parks Foreman will be asked to remove the pond with immediate effect.

To note forthcoming events on the Kinecroft –
28th – 30th September, Michaelmas Fair

10. OPEN SPACES

a. Discuss the continued rubbish problem in the Market Place.

Councillor Upcraft to give an update with regard to bylaws

b. Discuss if the two benches that are bolted down on the Market Place could be moved.

Councillor Upcraft to give an update on costs involved in moving back and forth for events/markets

c. Car Parking.

Councillor Davidson to give a report on this.

d. Parking near kerbs

Councillor McGregor to report on this

e. Dual Markets.

Councillor Cockman to report on this

To note forthcoming events in Open Spaces – none

11. CASTLE GARDENS

To note forthcoming events in Castle Gardens – none

12. FUTURE AGENDA ITEMS

Band concert rota – Councillors to agree a schedule.

Band concert refreshments – Councillor Lester

Castle ruins – Town Clerk

Distribution: Noticeboards, Library, Town Information Centre.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 7th JULY. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.