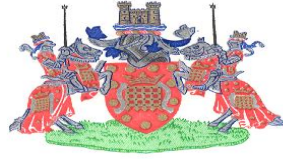


WALLINGFORD TOWN COUNCIL



9 St Martin's Street
Wallingford
OXON OX10 0AL
01491 835373
www.wallingford.co.uk

2017-10-09 Personnel Agenda

Seniorofficer@wallingfordtowncouncil.gov.uk

2nd October 2017

To: All Members of the Personnel Committee – Councillors Davidson, Dolton, McGregor, Norton and Titchener and The Mayor, Councillor Mike Kidley

Dear Councillor,

You are hereby summoned to attend a meeting of the Personnel Committee which is being held in the **Town Council Offices, 9 St Martin's Street on Monday 9th October 2017** at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. APOLOGIES

Apologies to be received.

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting for the following agenda items:

- Agenda Item 5 - Staff Updates
- Agenda Item 6 - Budget for Staff 2017-2018

3. DECLARATION OF INTERESTS

Information for each Member will be available at the meeting.

4. MINUTES

To sign as a correct record The Minutes of the Meeting held on the 30th August 2017 as set out on pages 87 to 90 of the Minute Book, copies attached.

5. STAFF UPDATES

The Town Clerk will give an overview of staff.

6. BUDGETS FOR STAFF

The Town Clerk

7. TRAINING UPDATES

The Town Clerk

8. HEALTH AND SAFETY

To receive a report from Miss Rae, Project Manager.

9. FUTURE AGENDA ITEMS

Distribution: Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 6TH OCTOBER 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.