



Wallingford Town Council  
9 St Martin's Street,  
Wallingford,  
OX10 0AL  
Tel: 01491 835373

10<sup>th</sup> May 2017,

Email: [senioradmin@wallingfordtowncouncil.gov.uk](mailto:senioradmin@wallingfordtowncouncil.gov.uk)  
008 2017-05-15 1<sup>st</sup> Council ba

**To: All Members of Council**

Dear Councillor,

You are hereby summoned to attend a meeting of Council which is being held in **THE TOWN HALL, WALLINGFORD** on **Monday 15<sup>th</sup> May 2017 at 7p.m.** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

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***Before the start of the meeting and the formal business of the agenda is transacted, Prayers will be said by  
The Mayor's Chaplain, The Reverend David Rice***

**AGENDA**

- 1. APOLOGIES**  
Apologies for absence will be received.
- 2. ADMISSION OF THE PUBLIC**  
To consider whether members of the public should be excluded from the meeting.
- 3. DECLARATION OF INTERESTS**  
Information for each Member will be available at the meeting.

4. **PUBLIC PARTICIPATION (10 MINUTES IN TOTAL)**

To be notified to The Town Clerk by 10.30am on Friday 12<sup>TH</sup> MAY 2017.

- The Sports Trust - Beryl Guiver, Vice-Chairman

5. **IMPROMPTU PUBLIC PARTICIPATION (15 MINUTES IN TOTAL)**

6. **MAYORS COMMUNICATIONS**

7. **MINUTES**

To sign as a correct record the Minutes of the Meeting of Council held on the 10<sup>th</sup> April 2017 as set out on pages 265 to 267 of the Minute Book.

8. **PLANS AND GENERAL PURPOSES COMMITTEE**

To adopt the Minutes of the Plans and General Purposes Committee Meeting held on the 27<sup>th</sup> March 2017 as set out on pages 268 – 279.

9. **TO APPROVE AND ADOPT THE STANDING ORDERS, FINANCIAL REGULATIONS AND TERMS OF REFERENCE FOLLOWING THE AGREED RESTRUCTURING**

- (i) Standing Orders – See attached
- (ii) Financial Regulations – See attached
- (iii) Terms of Reference – To approve and adopt the Terms of Reference however these will be reviewed at the first appropriate committee meeting.

10. **TO APPROVE AND ADOPT THE TIMETABLE OF MEETINGS**

Councillors to consider and adopt the attached timetable of meetings for the 2017 – 2018 Municipal year. See attached.

11. **APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES**

Councillors to consider, following the agreed restructuring appointments to committees and outside bodies. See attached.

- (i) Committees
- (ii) Outside Bodies including Working Groups.

12. **TO MOVE FUTURE AGENDA ITEMS TO THE APPROPRIATE COMMITTEES**

See attached list of future agenda items.

13. **THE TOWN COUNCIL TO APPROVE THE USE OF THE COMMON SEAL FOR THE SIGNING OF THE LEASE FOR 10 ST MARTIN'S STREET**  
The Town Clerk.
14. **SAND AND GRAVEL EXTRACTION**  
Councillor Lloyd to give an update.
15. **NEIGHBOURHOOD PLAN**  
Councillor Lloyd to give an update on both the Neighbourhood and Local Plan.
16. **SECTION 106 MONIES**  
Councillors to consider the request by the Sports Trust to support their application for S106 money from the Habitat site. Councillor Lloyd.
17. **ACTIVITIES ON BEHALF OF THE TOWN COUNCIL**
18. **FUTURE AGENDA ITEMS**

Distribution: District and County Councillors; The Mayor's Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 12<sup>TH</sup> MAY 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.**