

WALLINGFORD TOWN COUNCIL



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29th November 2017,

To: All Members of the Tourism and Economic Development Committee – Councillors Beatty; Cockman; Holland; Hughes; Lester; McGregor and The Mayor, Councillor Kidley; Mrs Claire Blacker, The Market Town Co-Ordinator; Mrs Curl, The Town Information Centre and District Councillor Elaine Hornsby.

Dear Member,

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee which is being held in the **Committee Room, 9 St Martin's Street, Wallingford**, on Monday 4th December 2017 at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

AGENDA

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

Members to consider and resolve those agenda items for admission of the public.

3. DECLARATION OF INTERESTS

Information for each member will be available at the meeting.

4. PUBLIC PARTICIPATION (10 MINUTES IN TOTAL)

- (i) Deborah Whelan and Andrew Stevens – Wallingford Accessible Boat Club
- (ii) Christian (More than Images) – Structure in the Castle Gardens

5. MINUTES

To sign as a correct record The Minutes of the Tourism and Economic Development Sub-Committee held on the 25th September 2017 as set out on pages 114 - 119. Copies attached.

6. UPDATE FROM CLAIRE BLACKER, MARKET TOWN CO-ORDINATOR

- (i) Wallingford Economic Action Plan. Copy to follow.
- (ii) Potential for an Agatha Christie Sculpture.
- (iii) Signage
- (iv) Experience Oxfordshire

7. REPORTS FROM THE TOWN INFORMATION CENTRE

- Statistics produced by Mrs Penny Curl.
- An update from the Town Information Centre

8. EVENTS

- Review of Recent Events:
 - Fireworks – 4 November
 - War Memorial Display – 10-12 November
 - Remembrance – 12 November
 - Christmas Festival – 3 December
- Future Main Events:
 - Town Carols – 13 December
 - Pancake Race 13 February **2018**
 - Wallingford 1155 Litter Pick – 17 March
 - Guided Town & History Walks – 31 March
 - St George's Day Celebrations
- Any Suggestions for future events.
 - Garden Party for the RAF in 2018 – Full Council (Civic event potential date 12.8.18)
 - Supporting Wallingford Museum – Agatha Christie weekend
 - Supporting Historical England – 6 to 9 Sept or/and 13 to 16 Sept
 - Extraordinary Women – Tea Party/Ladies Lunch/Fashion Show

9. CHILTERN CHALLENGE 2018

Members to discuss a request from Action Challenge UK Ltd

10. MARKET TOWN CO-ORDINATOR – ROLE SCOPE AND ROLE 2018 ONWARDS

Members to discuss the requirements of the role and job description.

11. FUTURE AGENDA ITEMS

Members to recommend items for future Agendas.

Use of the Town Hall for Events and refreshments that could be provided.

Distribution: Town Information Centre; Wallingford Business Partnership and Notice boards.

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 1ST DECEMBER 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.