

WALLINGFORD TOWN COUNCIL



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008.2017-09-25 ba

20th September 2017,

To: All Members of the Tourism and Economic Development Committee – Councillors Beatty; Cockman; Holland; Hughes; Lester; McGregor and The Mayor, Councillor Kidley; Mrs Claire Blacker, The Market Town Co-Ordinator, Mrs Curl and Mrs Skelton of The Town Information Centre and District Councillor Elaine Hornsby.

Dear Member,

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee which is being held in the Town Hall, Wallingford, on Monday 25th September 2017 at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

AGENDA

1. APOLOGIES

Apologies for absence will be received.

2. ADMISSION OF THE PUBLIC

Members to consider and resolve those agenda items for admission of the public.

- Agenda Items 18 and 19

3. DECLARATION OF INTERESTS

Information for each member will be available at the meeting.

4. PUBLIC PARTICIPATION (10 MINUTES IN TOTAL)

To be notified to The Town Clerk by 10.30am on Friday 22nd September 2017.

5. MINUTES

To sign as a correct record The Minutes of the Tourism and Economic Development Sub-Committee held on the 26th June 2017 as set out on pages 40 to 45. Copies attached.

6. UPDATE FROM CLAIRE BLACKER, MARKET TOWN CO-ORDINATOR

- (i) Wallingford Economic Action Plan. Copy to follow.
- (ii) Midsomer Murders – Minute 111/06/2017 refers

7. SIGNAGE

To discuss whether the tourist signs we have are adequate and discuss options for possible enhancement.

8. TOWN VIDEO

To receive an update from Councillor Beatty.

9. NEIGHBOURHOOD PLAN

Councillor Holland to give an update.

10. COMMUNICATIONS STRATEGY WORKING PARTY

To receive the Chairman, Rachel Rae's report. Copy attached.

11. REPORTS FROM THE TOWN INFORMATION CENTRE

- Statistics produced by Mrs Penny Curl.
- An update from the Town Information Centre

12. SMALL BUSINESS SATURDAY

Celebrating its 5th year in December. Minute 114/06/2017 refers, Mrs Blacker to update members.

13. MEMBERS TO DISCUSS PUTTING A LIST TOGETHER OF ALTERNATIVE COMMUNITY VENUES

Councillor Beatty to lead discussion.

14. EVENTS

- Review of Recent Events:
 - Cycle Festival – 16 July
 - Bunkfest – 1-3 September
 - Agatha Christie Weekend – 8-10 September
 - History and Heritage open weekend.
- Future Main Events:
 - Fireworks – 4 November
 - War Memorial Display – 10-12 November
 - Remembrance – 12th November

- Christmas Festival – 3 December
- Town Carols – 13th December
- Any Suggestions for future events.
 - Garden Party for the RAF in 2018
 - A series of Talks in the Town Hall

15. POSSIBLE BUDGET REQUIREMENTS

Members to discuss a budget to be included in estimates.

16. GRANTS

Minute 119//06/2017 refers. To receive an update.

17. BUNTING

Councillor Lester

18. MARKET TOWN CO-ORDINATOR – ROLE SCOPE AND ROLE 2018 ONWARDS

To receive an update from the working party.

19. POP UP SHOP

To discuss possible contracts.

20. FUTURE AGENDA ITEMS

Members to recommend items for future Agendas.

Distribution: Town Information Centre; Wallingford Business Partnership and Notice boards.
ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 22ND SEPTEMBER 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.