

# WALLINGFORD TOWN COUNCIL



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008.2017-06-26 ba

21<sup>st</sup> June 2017,

To: All Members of the Tourism and Economic Development Committee – Councillors Beatty; Cockman; Holland; Hughes; Lester; McGregor and The Mayor, Councillor Kidley; Mrs Claire Blacker, The Market Town Co-Ordinator, Mrs Jackie Powell of The Town Information Centre and District Councillor Elaine Hornsby.

Dear Member,

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee which is being held in the Town Hall, Wallingford, on Monday 26<sup>th</sup> June 2017 at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

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## **AGENDA**

### **1. ELECTION OF CHAIRMAN**

To elect a Chairman for the 2017/2018 Municipal Year.

### **2. APOLOGIES**

Apologies for absence will be received. Councillors Hughes and McGregor.

### **3. ADMISSION OF THE PUBLIC**

Members to consider and resolve those agenda items for admission of the public.

### **4. DECLARATION OF INTERESTS**

Information for each member will be available at the meeting.

### **5. PUBLIC PARTICIPATION (10 MINUTES IN TOTAL)**

To be notified to The Town Clerk by 10.30am on Friday 23<sup>rd</sup> June 2017.

## **6. TERMS OF REFERENCE**

Councillors to review the Terms of Reference. Copy attached.

## **7. MINUTES**

The Minutes of the Tourism and Economic Development Sub-Committee held on the 27<sup>th</sup> February 2017 were signed as a correct record at the Plans and General Purposes meeting held on the 27<sup>th</sup> March 2017. Copies attached.

## **8. UPDATE FROM CLAIRE BLACKER, MARKET TOWN CO-ORDINATOR**

Mrs Blacker will report on the following:

1. Wallingford Economic Action Plan. Copy of plan to follow.
2. Pop-Up screening Experience Update.

## **9. FLASH SHOP/ EMPTY SHOP PROGRAMME**

Mrs Blacker to update Members on the plans going forward. See attached.

## **10. MIDSOMER MURDERS**

Leveraging the opportunity in the town. Mrs Blacker.

## **11. NEIGHBOURHOOD PLAN**

Councillor Holland to give an update.

## **12. REPORT FROM THE TOWN INFORMATION CENTRE**

- New revised statistics produced by Mrs Penny Curl.
- An update from Mrs Jackie Powell in the Town Information Centre

## **13. SMALL BUSINESS SATURDAY**

Celebrating its 5<sup>th</sup> year in December. Members to discuss

## **14. GUEST MARKETS**

Potential to increase footfall to the Market Place. Members to discuss.

## **15. EVENTS**

- Review of Recent Events:
  - St George's Day – 22<sup>nd</sup> April
  - Vehicle Rally and Parade – 7<sup>th</sup> May
  - Blues and Beer – 9 to 10<sup>th</sup> June
  - Carnival – 17<sup>th</sup> June
- Future Main Events:
  - Cycle Festival – 16 July
  - Bunkfest – 1-3 September
  - Agatha Christie Weekend – 8-10 September
  - Fireworks – 4 November

- Christmas festival – 3 December
- Any Suggestions for future events.

**16. REQUEST FROM CENTRE 70 FOR BROWN TOURIST DIRECTIONAL SIGNS**

Councillors to discuss.

**17. TO RECEIVE A REQUEST FOR A SANTA DASH**

Councillors to discuss.

**18. GRANTS**

Councillor Holland. See attached document.

**19. RIVER USERS GROUP**

Councillor Holland to report.

**20. TO CONSIDER IF THE AGENDA ITEMS DEFERRED AT THE MEETING HELD ON THE 27<sup>TH</sup> FEBRUARY NEED TO BE DISCUSSED TONIGHT OR BE CARRIED FORWARD**

**I) OPENING THE TOWN HALL TO THE PUBLIC**

- The Town Clerk to report on the dates that the Town Hall will be open to the public in 2017 – 2<sup>nd</sup> and 9<sup>th</sup> September.
- Town Hall Events Manager's Report

**II) OPENING OF PETTITS**

Any update on the opening day?

**III) RIDGEWAY WALKS**

Councillor Holland to update Members.

**21. MARKET TOWN CO-ORDINATOR – ROLE SCOPE AND ROLE 2018 ONWARDS**

To draw up an action plan. See attached document.

**22. FUTURE AGENDA ITEMS**

Members to recommend items for future Agendas.

*Distribution: Town Information Centre; Wallingford Business Partnership and Notice boards.*  
**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 23<sup>RD</sup> MARCH 2017. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.**